

**NOTE: A unanimous vote of members present is needed to open the off-the-floor agenda.**

**SEPTEMBER 07, 2023 ITEMS OFF-THE-FLOOR**

**RESOLUTION**

- OTF #1.** A resolution approving the holding of an election in Recreation District No. 2 of the Parish of St. Tammany, State of Louisiana on Saturday, November 18, 2023, to authorize the levy of a special tax therein. (Tanner)
- OTF #2.** Resolution to vacate, in part, the moratorium originally established by Ordinance C.S. No. 22-4800 and most recently extended by Ordinance C.S. No. 23-5089 on receipt of submissions by the Parish Planning and Zoning Commission for the re-subdivision or re-zoning of certain property and/or on the issuance of certain permits by the Parish Department of Planning and Development/Permits for the construction or placement of certain building structures on property in the area bounded by S. Military Road, Gause Blvd E, Amber St, Lake Village Blvd, Cross Gates Blvd, Hwy 1090, E. Porters River Rd, Porters River, West Pearl River, and Doubloon Branch; specifically on the property located at 158 S Military Rd. (Ward 8, District 9). (Smith)

**ORDINANCES**

- OTF #3.** Ordinance to amend the St. Tammany Parish Code of Ordinances, Chapter 2 - Administration, Article IV – Officers and Employees, Division III - Notification of Capital Improvements, Special Programs, etc., Sections 2-157, 2-158, 2-159, 2-160, and 2-162 regarding notification to Parish Council of Capital Improvements, Special Programs, etc., notification of award, allocation, or changes in use, and approval by resolution of any Cooperative Endeavor Agreement, Intergovernmental Agreement or Subrecipient Agreement. (Canulette)
- OTF #4.** Ordinance to amend the 2023 Grants Budget - Amendment No. 9. (Davis/Cooper)

**ADJOURN**

ST. TAMMANY PARISH COUNCIL

RESOLUTION

RESOLUTION COUNCIL SERIES NO. OTF #1

COUNCIL SPONSOR: MS. TANNER

PROVIDED BY: BOND COUNSEL

A RESOLUTION APPROVING THE HOLDING OF AN ELECTION IN RECREATION DISTRICT NO. 2 OF THE PARISH OF ST. TAMMANY, STATE OF LOUISIANA ON SATURDAY, NOVEMBER 18, 2023, TO AUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN.

WHEREAS, the Board of Commissioners of Recreation District No. 2 of the Parish of St. Tammany, State of Louisiana (the "Governing Authority"), acting as the governing authority of Recreation District No. 2 of the Parish of St. Tammany, State of Louisiana (the "District"), plans to call a special election in the District on Saturday, November 18, 2023, to authorize the levy of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Parish Council, acting as the governing authority of the Parish of St. Tammany, State of Louisiana, give its consent and authority for the District to hold aforesaid election, and in the event that the election carries to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Parish Council to approve the holding of said election and in the event that the election carries, to further approve the levy and collection of the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Parish Council of the Parish of St. Tammany State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the constitution of State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Recreation District No. 2 of the Parish of St. Tammany, State of Louisiana, this Parish Council hereby approves the holding of an election in the District, on Saturday, November 18, 2023, at which election there will be submitted the following proposition, to-wit:

TAX PROPOSITION

Shall the Recreation District No. 2 of the Parish of St. Tammany, State of Louisiana (the "District"), be authorized to levy a special tax of four mills and zero hundredths (4.0) mills tax (the estimated amount reasonably expected to be collected from the levy of the tax for one entire year being \$100,000.00) on all the property subject to taxation within the District, for the period of ten (10) years, beginning with the year 2024 and ending with the year 2033, for the purpose of maintaining and operating Recreation District No. 2?

SECTION 2. In the event the election carries, this Parish Council does hereby further consent to and authorize the District to levy and collect the special tax provided for therein.

THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

MOVED FOR ADOPTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

YEAS:

NAYS:

ABSENT:

ABSTAINING:

THIS RESOLUTION WAS DECLARED ADOPTED ON THE 7<sup>TH</sup> DAY OF SEPTEMBER, 2023, AT A REGULAR MEETING OF THE PARISH COUNCIL, A QUORUM OF THE MEMBERS BEING PRESENT AND VOTING.

\_\_\_\_\_  
JACOB "JAKE" A. AIREY, COUNCIL CHAIR

ATTEST:

\_\_\_\_\_  
KATRINA L. BUCKLEY, COUNCIL CLERK

Resolution Council Series No. \_\_\_\_\_

STATE OF LOUISIANA  
PARISH OF ST. TAMMANY

I, the undersigned Council Clerk of the Parish Council of the Parish of St. Tammany, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of the a resolution adopted by said Parish Council on September 7, 2023, approving the holding of an election in Recreation District No. 2 of the Parish of St. Tammany, State of Louisiana to authorize the levy of a special tax therein.

IN FAITH WHEREOF, witness my official signature at Covington, Louisiana on this, the 7<sup>TH</sup> day of September, 2023.

\_\_\_\_\_  
Council Clerk

ST. TAMMANY PARISH COUNCIL

RESOLUTION

RESOLUTION COUNCIL SERIES NO: OTF #2

COUNCIL SPONSOR: MR. SMITH

PROVIDED BY: COUNCIL STAFF

RESOLUTION TO VACATE, IN PART, THE MORATORIUM ORIGINALLY ESTABLISHED BY ORDINANCE C.S. NO. 22-4800 AND MOST RECENTLY EXTENDED BY ORDINANCE C.S. NO. 23-5089 ON RECEIPT OF SUBMISSIONS BY THE PARISH PLANNING AND ZONING COMMISSION FOR THE RE-SUBDIVISION OR RE-ZONING OF CERTAIN PROPERTY AND/OR ON THE ISSUANCE OF CERTAIN PERMITS BY THE PARISH DEPARTMENT OF PLANNING AND DEVELOPMENT/PERMITS FOR THE CONSTRUCTION OR PLACEMENT OF CERTAIN BUILDING STRUCTURES ON PROPERTY IN THE AREA BOUNDED BY S. MILITARY ROAD, GAUSE BLVD E, AMBER ST, LAKE VILLAGE BLVD, CROSS GATES BLVD, HWY 1090, E. PORTERS RIVER RD, PORTERS RIVER, WEST PEARL RIVER, AND DOUBLOON BRANCH; SPECIFICALLY ON THE PROPERTY LOCATED AT 158 S MILITARY RD. (WARD 8, DISTRICT 9).

WHEREAS, on March 05, 2022, the Parish Council adopted Ordinance C.S. No. 22-4800, establishing a moratorium and subsequently extended said moratorium two [2] times with the most recent being Ordinance C.S. No. 23-5089, extending the moratorium on receipt of submissions by the Parish Planning and Zoning Commission for the re-subdivision or re-zoning of certain property and/or on the issuance of certain permits by the Parish Department of Planning and Development/Permits for the construction or placement of certain building structures on property in the area bounded By S. Military Road, Gause Blvd E, Amber St, Lake Village Blvd, Cross Gates Blvd, Hwy 1090, E. Porters River Rd, Porters River, West Pearl River, and Doubloon Branch; and

WHEREAS, the owners of the property located at 158 S Military Rd., has requested that the moratorium be lifted on this property; and

WHEREAS, it has been determined that the lifting of the moratorium on the aforementioned property will not have adverse effects on the infrastructure.

THE PARISH OF ST. TAMMANY HEREBY RESOLVES, that pursuant to Chapter 2, Article XVI, Sec. 2-264 of the Code of Ordinances, the Parish Council vacates, in part, the moratorium established by Ordinance C.S. No. 22-4832, and any subsequent extension thereof, to remove therefrom the restriction of the receipt of submissions to the Parish Zoning Commission for the rezoning of property located at 158 S Military Rd. (Ward 8, District 9)

MOVED FOR ADOPTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

THIS RESOLUTION HAVING BEEN SUBMITTED TO A VOTE, THE VOTE THEREON WAS AS FOLLOWS:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

AND THIS RESOLUTION WAS DECLARED DULY ADOPTED ON THE 7<sup>TH</sup> DAY OF SEPTEMBER, 2023 AT A REGULAR MEETING OF THE PARISH COUNCIL, A QUORUM OF THE MEMBERS BEING PRESENT AND VOTING.

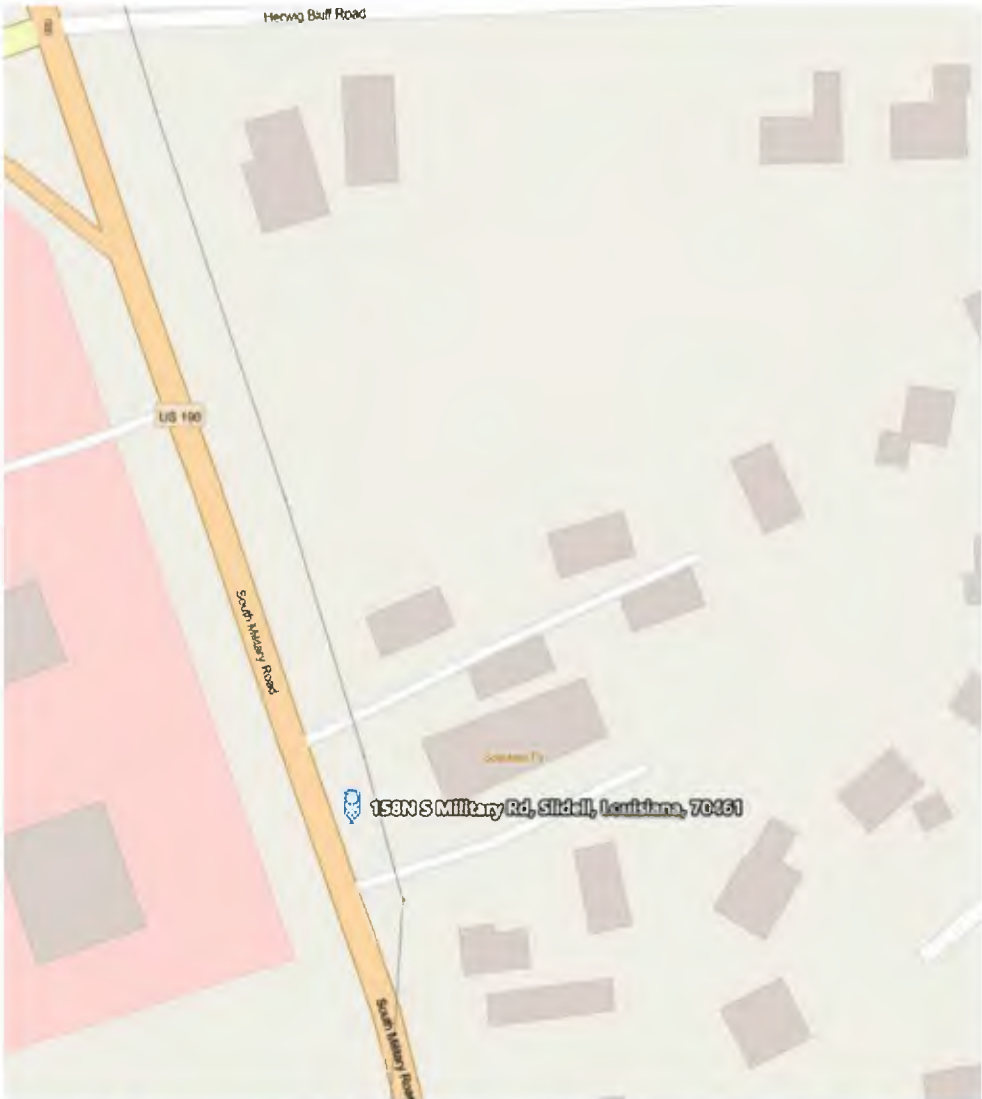
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JACOB “JAKE” A. AIREY, COUNCIL CHAIR

ATTEST:

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KATRINA L. BUCKLEY, COUNCIL CLERK



ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO.: OTF #3

ORDINANCE COUNCIL SERIES NO. \_\_\_\_\_

COUNCIL SPONSOR: MR. CANULETTE

PROVIDED BY: COUNCIL STAFF

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ON THE 7<sup>TH</sup> DAY OF SEPTEMBER, 2023

ORDINANCE TO AMEND THE ST. TAMMANY PARISH CODE OF ORDINANCES, CHAPTER 2 - ADMINISTRATION, ARTICLE IV – OFFICERS AND EMPLOYEES, DIVISION 3. NOTIFICATION OF CAPITAL IMPROVEMENTS, SPECIAL PROGRAMS, ETC., SECTIONS 2-157. DEFINITIONS, 2-158. NOTICE REQUIRED, 2-159. PARISH COUNCIL MEMBERS TO WHOM NOTICES ARE TO BE TRANSMITTED, 2-160. SPECIAL PROGRAMS, AND 2-162. IMPROVEMENTS OR PROGRAMS UNDER CONTROL OF OTHER THAN PARISH AGENCY, FOR THE PURPOSES OF COORDINATING FUNDING AND EFFICIENT BUDGET ALLOCATION.

WHEREAS, a significant amount of funding is handled by the Parish Administration which includes, local funding, state and federal grant funds; and

WHEREAS, the Parish Council is vested with the legislative authority under the Home Rule Charter and charged with adopting operating and capital budgets and appropriating funding for Parish programs and initiatives; and

WHEREAS, a substantial portion of the funding utilized by Parish Government is in the form of grant funds and/or is carried out in conjunction with an outside agency or political subdivision of the federal, state or local municipal governments; and

WHEREAS, it is in the best interest of the public and in the interest of ~~efficiency~~ coordinating funding, efficient budget allocation, and transparency of government operations that the Parish Council is provided notice of the acceptance of outside funding, changes in use of outside funding, programs or projects in which parish and/or outside funding will be utilized in conjunction with a local, state or federal agency for a public purpose; and

WHEREAS, existing provisions within the Parish's Code of Ordinances provide for notification to the Parish Council of capital improvements, special programs, etc. and the Council wishes to amend and supplement those requirements;

THE PARISH OF ST. TAMMANY HEREBY ORDAINS: that St. Tammany Parish Code of Ordinances, Chapter 2, Article IV, Division III – Notification of Capital Improvements, Special Programs, Etc., Sections 2-157, 2-158, 2-159, 2-160, and 2-162, be amended as follows:

**Sec. 2-157. Definitions.**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Capital improvement* means the erection of any parish building structure or bridge, or the replacement or closing thereof or any portion thereof except as shown in routine maintenance; same shall also refer to parish road improvements requiring scarifying, or shaping of the base, or the overlay thereof of more than 25 feet or the pulling of ditches of more than 200 linear feet, the widening or deepening or cleaning of bayous or drainage canals to whatever extent shall constitute a capital improvement for the purposes hereof; the replacement of any culvert which is situated under any parish road and which replacement would require a delay or detour of vehicular traffic shall also constitute a capital improvement for the purposes hereof.



*Detour* means the rerouting of vehicular traffic to affect road, bridge or other repairs.

*Routine maintenance* means and includes the filling of potholes, the fixing of a bridge guardrail or patching the surface thereof or any overlay or shaping of a road/road base if less than 25 feet or the pulling of ditches of less than 200 linear feet.

*Special programs*, as used herein, mean any federal, state or local special program in which funds, food, commodities, produce, dairy products, building materials, insulation and the like are distributed in whole or in part to individuals through an agency of the parish; the term "special programs" shall not include welfare, Medicare, Medicaid or Veterans or unemployment programs and the like which are a matter of general classification and universal application if none of the funds are distributed in whole or in part to individuals through an agency of the parish. Special programs, as used herein, include all disaster recovery funding and any state or federal grant funding which is allocated or awarded to the Parish whether administered by the Parish directly or via another entity, non-profit or political subdivision.

**Sec. 2-158. Notice required.**

The administration shall designate a person thereby to be responsible for notice to the Parish Council Members, or their successors in office, required hereunder.

**Sec. 2-159. Parish Council Members to whom notices are to be transmitted.**

For all capital improvements performed or authorized by the Parish, the district Parish Council Member, or his successor in office, in whose district the work is to be performed, shall be notified in writing of the capital improvement proposed to be undertaken at least 7 days prior to the advertisement or award of a contract, and at least 24 hours prior to the commencement of work; the written notice shall specify the approximate commencement time, completion date, and the nature and extent of the capital improvement.

**Sec. 2-160. Special programs.**

In the event of special programs as defined in section 2-157 within the parish, the administration's designee shall notify all Parish Council Members and Parish Council Administrator, or their successors in office, in writing thereof within two days of the Parish Administration receiving notice of any allocation or award of grant funding. The Parish Administration shall obtain the approval of the Parish Council of any grant agreement, cooperative endeavor agreement or intergovernmental agreement prior to accepting said allocation or award. Notification to the Parish Council Members and Parish Council Administrator of any change in use of any allocated or awarded grant funds shall be made, in writing-at least thirty days prior to notification or application to the granting agency for said change in use or budgeted amount. At least thirty days prior to the distribution of funding under any special programs, written notice shall be given to the Parish Council Members and Parish Council Administrator and the writing shall designate the nature of the program and the time, date and place of the distribution and which Parish agency or department is involved in the distribution. No cooperative endeavor agreement, intergovernmental agreement or subrecipient agreement regarding the distribution or reallocation of grant funds for special programs shall be approved by the Parish Administration prior to the Parish Council approving the agreement.

**Sec. 2-162. Improvements or programs under control of other than parish agency.**

Should the capital improvements or special programs within the Parish be under the total administration and control of other than a Parish agency, no notice is required, unless the Chief Administrative Officer or Administration is made aware thereof, either in writing or orally, in which event the notices as required hereunder shall be transmitted to the required Parish Council Members and Parish Council Administrator.

REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoption.

MOVED FOR ADOPTION BY: \_\_\_\_\_, SECONDED BY: \_\_\_\_\_

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE PARISH COUNCIL ON THE 5<sup>TH</sup> DAY OF OCTOBER, 2023; AND BECOMES ORDINANCE COUNCIL SERIES NO. 23-\_\_\_\_.

\_\_\_\_\_  
JACOB "JAKE" A. AIREY, COUNCIL CHAIR

ATTEST:

\_\_\_\_\_  
KATRINA L. BUCKLEY, COUNCIL CLERK

\_\_\_\_\_  
MICHAEL B. COOPER, PARISH PRESIDENT

Published Introduction: \_\_\_\_\_, 2023

Published Adoption: \_\_\_\_\_, 2023

Delivered to Parish President: \_\_\_\_\_, 2023 at \_\_\_\_\_

Returned to Council Clerk: \_\_\_\_\_, 2023 at \_\_\_\_\_

ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO. OTF #4

ORDINANCE COUNCIL SERIES NO. : \_\_\_\_\_

COUNCIL SPONSOR: DAVIS/COOPER

PROVIDED BY: FINANCE/GRANTS

INTRODUCED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ON THE 7<sup>TH</sup> DAY OF SEPTEMBER , 2023

ORDINANCE TO AMEND THE 2023 GRANTS BUDGET - AMENDMENT NO. 9

WHEREAS, St. Tammany Parish Government has received grant awards.

THE PARISH OF ST TAMMANY HEREBY ORDAINS that the 2023 Grants Revenue and Expenditure Budget is amended as follows:

<u>Grant #</u>	<u>Description</u>	<u>CURRENT</u>		<u>REVISED</u>
		<u>2023 BUDGET</u>	<u>AMENDMENT</u>	<u>2023 BUDGET</u>
144 - GRANTS-HEALTH & WELFARE				
F2311	HUD-Continuum of Care FY22	-	132,768.00	132,768.00

REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective upon adoption and execution.

MOVED FOR ADOPTION BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

WHEREUPON, THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A MEETING OF THE ST TAMMANY PARISH COUNCIL HELD ON THE 5<sup>TH</sup> DAY OF OCTOBER, 2023; AND BECOMES ORDINANCE SERIES NO. \_\_\_\_\_.

\_\_\_\_\_

JACOB "JAKE" A. AIREY, COUNCIL CHAIR  
ST. TAMMANY PARISH COUNCIL

\_\_\_\_\_

MICHAEL B. COOPER, PARISH PRESIDENT  
ST. TAMMANY PARISH GOVERNMENT

ATTEST:

\_\_\_\_\_

KATRINA L. BUCKLEY, CLERK OF COUNCIL

Published Introduction: \_\_\_\_\_, 2023

Published Adoption: \_\_\_\_\_, 2023

Delivered to Parish President: \_\_\_\_\_, 2023 at \_\_\_\_\_

Returned to Council Clerk: \_\_\_\_\_, 2023 at \_\_\_\_\_

ADMINISTRATIVE COMMENT  
AMENDMENT NO. 9 - 2023 GRANTS BUDGET - SEPTEMBER 2023 - OFF-THE-FLOOR

<u>Grant #</u>	<u>Description</u>	<u>Award Description</u>
<b>144 - GRANTS-HEALTH &amp; WELFARE</b>		
F2311	HUD-Continuum of Care FY22	Grant award received for rental and utility assistance to low-income individuals.

Ordinance is presented off-the-floor in order to provide assistance to families as soon as possible.