



Pat Brister  
Parish President

# 2014 CDBG

# ANNUAL ACTION PLAN

St. Tammany Parish  
2013 – 2017 Consolidated Plan

St. Tammany Parish Government  
August 2014

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# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The Annual Action Plan is a result of the yearly assessment and review completed by St. Tammany Parish, and required as part of the grant application for Community Development Block Grant (CDBG) entitlement funds from the U.S. Department Housing and Urban Development. CDBG funds are used to provide decent, safe and sanitary housing, a suitable living environment, and to expand economic opportunities for low- and moderate-income citizens.

The Annual Action Plan serves as a planning document for FY 2014-2015 and provides details for program development, budgeting, goal setting, and performance assessment. The geographic areas of unincorporated St. Tammany Parish, Louisiana, and the municipal limits of Abita Springs, Covington, Madisonville, and Mandeville are part of the Action Plan.

Activities eligible for HUD funding through this planning process must meet at least one of the three national objectives defined by HUD:

1. Aid in the prevention of slums and blight;
2. Be of primary benefit to low- and moderate-income citizens; and/or
3. Meeting community development needs having a particular urgency.

Staff members from the St. Tammany Parish Department of Health and Human Services, Department of Economic Development and the Department of Inter-Governmental Relations were appointed to coordinate and develop the Plan.

### 2. Summarize the objectives and outcomes identified in the Plan

Housing:

The most common housing problem in St. Tammany Parish is cost burden, followed by overcrowding and then substandard housing. African Americans, Asians, Hispanics, and Native Americans are disproportionately affected by some of these problems. The Parish is investing significant funds this fiscal year in affordable and supportive housing programs including emergency housing, rehabilitation for owner occupied units and homebuyer counseling assistance.

#### Public Housing:

There are two public housing authorities located in St. Tammany Parish; the Covington Housing Authority in the City of Covington and the Slidell Housing Authority in the City of Slidell. Neither one falls under the jurisdiction of the Parish since they are both located within municipalities. The only PHA that is being reported on in this Plan is the Covington Housing Authority since the City of Covington participates in St. Tammany's urban county entitlement program. The City of Slidell receives its own CDBG entitlement allocation directly from HUD. The Covington Housing Authority is in good condition and the public housing units underwent upgrades in the previous year. Interior upgrades included the installation of laminate wood floors, wood blinds, new cabinets, light fixtures, and new roofs to their public housing units. In an effort to improve the living environment of its residents, the CHA is paying for a security guard to patrol CHA properties.

#### Homeless:

This year the Parish's Action Plan will take a more strategic and targeted approach to preventing or ameliorating the social and community factors attributing to homelessness. As the needs of the population have changed, the Parish's programming is keeping pace with the community's need for services. For the 2014 CDBG program year, a range of projects and programs will address the community concerns of homelessness and homelessness prevention. The Northlake Homeless Coalition conducted an annual count of the number of persons experiencing homelessness in the Northshore region. The count was conducted during the week of January 27th, 2014, wherein 22 partnering organizations surveyed persons within our community to identify those who are without permanent, stable housing on the night of January 27th. In conjunction with the 2014 statewide Homeless Census in Louisiana, Region Nine (9) counted two hundred sixty-two (262) men, women, and children who were literally homeless in the Region 9 area. The total number of persons who were identified as literally homeless on the night of the 2014 Homeless Census was a slight decrease of 5% from the 2013 count and a 7%

reduction from the 2011 count. Twenty fewer persons were residing in transitional housing on the night of the 2014 Census than in the previous year, but it was relatively consistent with the number of persons in 2011. The number of persons in ESG beds had a very slight decrease (2%) from the previous year, but it has remained relatively static over the past three counts. The greatest increase was seen in the number of persons who were residing in unsheltered conditions, with 16% of the count in 2014 and 13% in 2013. This was also the first reported uptick in the number of persons residing in places not intended for human habitation since 2011. A copy of the report is located in Appendix C.

#### Non-Homeless Special Needs Populations:

The HUD definition of “special needs” includes the frail and non-frail elderly, persons with physical, mental, or behavioral disabilities, persons with HIV/AIDS, and persons with alcohol or drug addictions. According to the 2012 American Community Survey, 37,531 individuals in St. Tammany Parish are classified as having a disability. Members of this population are primarily low-income and are in need of services that include but are not limited to case management, supportive services, transportation, and affordable housing assistance.

#### Non-Housing Community Development:

The non-housing community development needs of the Parish include but are not limited to infrastructure improvements, social and supportive services, homeless services, and public facilities improvements.

### **3. Evaluation of past performance**

- goSTAT Voucher Program

**Funding: CDBG Amount:** \$33,550.00

**Manager:** STPG **Description:** Free transportation vouchers are distributed to local non-profit and government agencies who distribute the vouchers to their low- to moderate-income clientele.

**Program Accomplishments:** 4,620 daily and 35 unlimited monthly goSTAT vouchers were distributed during the reporting period.

- Transportation Services for the Disabled

**Funding: CDBG Funds Amount:** \$34,175.00

**Manager:** STARC **Description:** Free vouchers for twice daily services are given to STARC clients for transportation to and from facilities.

**Program Accomplishments:** 1975 units of services have been utilized and 10 clients are receiving services.

- Family Empowerment Program for At Risk Teens

**Funding:** CDBG **Amount:** \$34,425.00

**Manager:** Youth Services Bureau **Description:** LMI families receive individual, family and group therapy for at risk teens.

**Accomplishments:** 574 units of service have been utilized and 47 clients served.

- Repairs on Wheels – Minor Home Repair

**Funding:** CDBG Funds **Amount:** \$300,000.00

**Manager:** Volunteers of America **Description:** Low- to moderate-income households receive health and safety related minor home repairs.

**Accomplishments:** 25 households served.

- World Changers – Minor Home Repair

**Funding:** CDBG Funds **Amount:** \$54,298.99

**Manager:** World Changers **Description:** Low- to moderate-income households receive health and safety related minor home repairs.

**Program Accomplishments:** 17 households served.

- Covington Food Bank Dental Clinic

**Funding:** CDBG Funds **Amount:** \$52,721.65

**Manager:** Covington Food Bank **Description:** Sliding scale dental services for low- to moderate-income individuals. **Accomplishments:** 2714 units of service have been utilized and 301 clients served.

- Mental Wellness Program

**Funding:** CDBG Funds **Amount:** \$35,613.53

**Manager:** National Alliance for Mental Illness **Description:** Sliding scale dental services for low- to moderate-income individuals. **Accomplishments:** 75 units of service have been utilized and 84 clients served.

- **Trauma Focused Counseling**

**Funding:** CDBG Funds **Amount:** \$29,683.47

**Manager:** Children's Advocacy Center **Description:** Counseling services for abused children from low- to moderate-income families. **Accomplishments:** 1171 units of service have been utilized and 147 clients served.

#### **4. Summary of Citizen Participation Process and consultation process**

The three branches of the Department of Health and Human Services – CDBG, Public Health, and Community Action Agency (CAA) and St. Tammany Parish staff maintain consistent communication throughout the year with local organizations that have specific interests in on-going efforts to address the community's concerns regarding workforce housing, neighborhood improvement, and economic opportunities. The data gathering process occurs throughout the year. In preparation of the Annual Action Plan, public hearings, emails, dialogues, formal and informal gatherings, and one on one meetings were utilized to generate discussions and comments which ultimately facilitated the development of the plan.

#### **5. Summary of public comments**

Minutes from the public hearing and written comments are included in Appendix B.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted.

#### **7. Summary**

All comments were accepted.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Agency Role	Name	Department/Agency
Lead Agency/Projects Manager	ST. TAMMANY PARISH	Department of Health & Human Services
Grant Manager/Liaison to HUD	ST. TAMMANY PARISH	Department of Grants

Table 1 – Responsible Agencies

#### Narrative

The Parish has appointed its Department of Health and Human Services (DHHS) to coordinate the Annual Action Plan preparation process as the lead agency. The three components of DHHS, possessing extensive experience in social service delivery, project planning, grant administration, and community outreach and advocacy, are charged with creating and implementing programs which directly and indirectly improve the lives of Parish residents. DHHS has managed CDBG entitlement funds for the Parish since the Parish was designated an entitlement community in 2008.

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

St. Tammany Parish staff members have extended the public input process to many local organizations that would typically have an interest in the Annual Action Plan's statutory goals of providing decent housing, neighborhood improvement, and economic opportunities. This process took place through a series of public hearings, emails, conversations, requests for information and comments received during the time of plan development.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

In the past year, two new coalitions have been organized to address the needs of two segments of the population which are struggling to fulfill their daily requirements: "St. Tammany Behavioral Health Task Force" and the "St. Tammany Housing and Homeless Alliance". These two groups were spearheaded by a Department of Health and Human Services consultant and have become excellent planning tools for service coordination for mental health, homelessness, and housing needs in St. Tammany. Populations challenged with mental and behavioral health issues and the lack of affordable, decent housing are two of the most important and visible needs of our community. Both groups have played a significant role in ensuring that service gaps are identified and that efforts made to address those gaps are non-duplicative and coordinated.

Historically, St. Tammany Parish has provided CDBG funds to support to behavioral and mental health organizations since receiving entitlement funds. Beginning this program year, financial support for these organizations will be provided by the Parish's Public Health Millage. This millage allows the Parish to invest approximately \$3 million each year in public health initiatives through a dedicated ad valorem tax or 1.84 mills. This public health millage was renewed by Parish voters in 2012 for a period of ten years. Public comments were collected through surveys, fax, E-mail, written and orally at public hearings.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Parish staff members both attended Northlake Homeless Coalition (NHC) monthly meetings and held a separate meeting with the NHC co-chairs. Through discussion with other attendees at the NHC meetings, CDBG staff were able to take into consideration the needs, thoughts, and input of local homeless service providers. At the separate meeting that took place with the NHC co-chairs, the specific needs of the homeless community that have been studied by the NHC and the data obtained through the HMIS were both discussed. The NHC collects and maintains data that provides the Parish with the best available evaluation of the needs of the homeless in our region, the demographics of that population, and how the available services are able or unable to meet those needs.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Aside from administering the CDBG program and the Parish Public Health millage, the Department of Health and Human Services manages and supports the Community Action Agency (CAA). CAA is responsible for administering ESG funds received from the State of Louisiana's Office of Community Development. Local organizations eligible to receive ESG funds submit applications to CAA which forwards it to the State for determining eligibility and awarding funds. CAA staffers participate in the Northlake Homeless Coalition. The NHC and its board are responsible for developing performance standards and outcomes, policies and procedures, and identifying funding for the administration of HMIS. Participants in the NHC general meetings have the opportunity to submit recommendations to the NHC regarding their activities. CAA staffers maintain an open working relationship with the NHC and are available to share information and coordinate services and program development when necessary.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Habitat for Humanity St. Tammany West
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings.
2	<b>Agency/Group/Organization</b>	Northlake Homeless Coalition
	<b>Agency/Group/Organization Type</b>	Continuum of Care
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings.

3	<b>Agency/Group/Organization</b>	VOLUNTEERS OF AMERICA GREATER NEW ORLEANS
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings.
4	<b>Agency/Group/Organization</b>	Covington Food Bank
	<b>Agency/Group/Organization Type</b>	LMI Services
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, emails
5	<b>Agency/Group/Organization</b>	Community Christian Concern
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings.
6	<b>Agency/Group/Organization</b>	City of Covington
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings
7	<b>Agency/Group/Organization</b>	St. Tammany Community Health Center
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings

8	<b>Agency/Group/Organization</b>	National Alliance on Mental Illness St. Tammany
	<b>Agency/Group/Organization Type</b>	Services - Mentally Ill
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings
9	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES ARCHDIOCESE OF NEW ORLEANS
	<b>Agency/Group/Organization Type</b>	Services - LMI
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings
10	<b>Agency/Group/Organization</b>	HOUSING AUTHORITY OF THE CITY OF COVINGTON
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public housing needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emails, telephone

11	<b>Agency/Group/Organization</b>	NORTHSHORE HOUSING INITIATIVE
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public Hearing, formal and informal meetings, emails, telephone
12	<b>Agency/Group/Organization</b>	HABITAT FOR HUMANITY EAST ST TAMMANY PARISH
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Public Hearing, formal and informal meetings, emails, telephone
13	<b>Agency/Group/Organization</b>	STARC
	<b>Agency/Group/Organization Type</b>	Services - Disabled
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, general community meetings
14	<b>Agency/Group/Organization</b>	AHEPA NATIONAL HOUSING CORPORATION
	<b>Agency/Group/Organization Type</b>	Housing - Seniors
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emails, telephone
15	<b>Agency/Group/Organization</b>	RIDE OF THE BROTHERHOOD
	<b>Agency/Group/Organization Type</b>	Services – Mentally Ill
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings, public hearings, emails, telephone

**Identify any Agency Types not consulted and provide rationale for not consulting**

Parish staff made an effort to alert all local agencies and organizations about our public hearings and the availability of needs surveys. No one was prohibited from submitting a public comment or survey to the Parish in regards to this Annual Action Plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Northlake Homeless Coalition	Plans created to identify gaps in services for the homeless and present projects, partnerships, and initiatives that may help to address those gaps.
Future Directions for St. Tammany Parish	St. Tammany Economic Development Foundation	The Parish anticipates utilizing CDBG funds to assist in its economic development initiatives by providing support for affordable housing in an effort to stabilize the workforce.



Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
St. Tammany Parish Housing and Homeless Coalition	St. Tammany Parish	Coalition meeting attended by more than 35 stakeholders and representatives of agencies that have a invested interest in addressing the issues of housing, homelessness and quality of life in the Parish.
Behavioral Health Task Force	St. Tammany Parish	Ongoing discussions related to the mental and emotional health of Parish residents.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

The Parish publicized the dates and times of the public hearings so that any representatives from local governments who were interested in attending were able to do so. Notices regarding the hearings were run in the local newspaper, on the Parish’s Website, and through E-mails distributed by partner agencies and contacts. The City of Covington is the only municipality that attended the public hearing and made comments regarding the needs of their citizens’ comments to Parish staff.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Parish of St. Tammany adopted a Citizen Participation Plan in 2008. This plan is still in use. In these meetings, the summary of the Annual Action planning process was presented, and opportunities for citizen input was allotted. Written, phone-in, and E-mailed comments were also encouraged. This year, two public hearings were held at different locations in the Parish in order to solicit community input:

- July 1st, 2014 at the Greater Covington Center
- July 2nd, 2014 at the Parish Council Chambers in Slidell

In accordance with the planning process, two public hearings were held during the Plan development stage. Meeting notices for the public hearings were publicized in the St. Tammany Farmer (the official St. Tammany Parish journal) and on the Parish's Website. E-mails were also distributed to local government agencies and nonprofit organizations to alert them of the hearings as well. The hearings were in the afternoon and evening hours on different days of the week in an effort to accommodate both those who attended during working hours on behalf of their employers and those who attended after working hours as Parish citizens. An additional 30 day public review process was provided for the public to have a chance to review and comment upon the Annual Action Plan document before it was sent to HUD.

Input from the community contributed to the establishment of housing and community development goals. Parish staff reviewed public input and comments as they were submitted. Staff weighed the priorities of Parish administration in conjunction with citizen input, and then presented a proposed project plan to Parish administration for consideration and approval. A draft of the Annual Action Plan and projects proposed for the Annual Action Plan were posted on the Parish's Website on July 7th, 2014 and summaries were presented at a public hearing held that evening. A 30-day comment period will run through August 7th. Citizens, public agencies, or other interested parties wishing to comment on the plans can do so by E-mail or by mail to the Department of Health and Human Services.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Public Meeting	Non-targeted/broad community	A public hearing was held at Bogue Falaya Hall in the City of Covington. 12 people were in attendance.	See attachments included with hard copy	All comments were accepted.
2	Public Meeting	Non-targeted/broad community	A public hearing was held at the Parish Council Building in Slidell. 11 people were in attendance.	See attachments included with hard copy	All comments were accepted.
3	Newspaper Ad	Non-targeted/broad community	St. Tammany Farmer public notice		
4	Internet Outreach	Nonprofit Service Providers	An E-mail invitation was sent out to 72 representatives from local nonprofits alerting them to the public hearings and the Annual Action Plan process.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	930,170	0	1,019,255	1,949,425	2,790,510
Continuum of Care	public - federal	Housing	2,250,000	0	0	2,250,000	6,750,000
Supportive Housing Program	public - state	Other	92,460	0	0	92,460	277,380
Other	private	Other	5,000	0	0	5,000	15,000
Other	public - federal	Admin and Planning Economic Development Housing	5,647,791	0	0	5,647,791	5,417,875
Other	public - federal	Other	2,213,000	0	0	2,213,000	6,639,000
Other	public - state	Acquisition Admin and Planning Housing	482,953	0	0	482,953	800,000

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
Other	public - state	Housing	221,000	0	0	221,000	663,000
Other	public - state	Housing Public Services Other	20,000	0	0	20,000	60,000
Other	public - state	Other	1,200,000	0	0	1,200,000	3,600,000

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

There are currently no entitlement fund matching requirements that need to be addressed. However, CDBG funds that are used to administer the goSTAT voucher program will contribute to goSTAT’s FTA match requirements. CDBG funds will also be used to expand the capacity of the Parish’s Supportive Housing and Emergency Solutions Grants.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The Parish is currently pursuing various grant opportunities for public facilities improvement projects that will take place on Parish-owned property. This includes:

- Improvements to public recreational facilities
- Accessibility improvements for the Trace
- Expansion of an agricultural facility in Covington
- Future site of Cultural Arts District
- Future site of St. Tammany Advanced Campus

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Residential Rehabilitation	2014	2015	Affordable Housing	Scattered Sites	Affordable Housing	\$265,136	Homeowner Housing Rehabilitated: 15 Household Housing Unit
2	Transit Voucher Program	2014	2015	Non-Housing Community Development	St. Tammany Parish	Non-Housing Community Development	\$30,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
3	Homeless & Housing Assistance Program	2014	2015	Affordable Housing	Scattered Sites	Affordable Housing	\$100,000	Homelessness Prevention: 10 Persons/Families Assisted
4	Homeless Veterans Center Site Acquisition	2014	2015	Homeless	Lacombe	Non-Housing Community Development	\$200,000	Homeless Person Overnight Shelter: 20 Persons Assisted
5	Homeownership Centers	2014	2015	Affordable Housing	St. Tammany Parish	Affordable Housing	\$70,000	Other/Housing Services: 50 Persons Assisted
6	Northshore Housing Initiative	2014	2015	Affordable Housing	St. Tammany Parish	Affordable Housing	\$50,000	Other/Housing Services: 10 Persons Assisted and/or 10 Household Units added
7	STARC Rural Transportation for the Disabled	2014	2015	Non-Housing Community Development	St. Tammany Parish	Non-Housing Community Development	\$30,000	Public service activities other than Low/Moderate Income Housing Benefit: 10 Persons Assisted

**Table 6 – Goals Summary**

#### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	<b>Residential Rehabilitation</b>
	<b>Goal Description</b>	15 owner-occupied units will be rehabilitated

	<b>Eligibility Citation</b>	570.202(a)(1): Rehabilitation of privately owned buildings and improvements for residential purposes
2	<b>Goal Name</b>	<b>Transit Voucher Program</b>
	<b>Goal Description</b>	50 LMI individuals will receive vouchers to ride Parish's transit system at no cost
	<b>Eligibility Citation</b>	570.201(e): Public services
3	<b>Goal Name</b>	<b>Homeless &amp; Housing Assistance Program</b>
	<b>Goal Description</b>	The Parish's Community Action Agency (CAA) will use the funds to increase the capacity of both the Supportive Housing (SHP) and Emergency Shelter Grant (ESG) programs and will provide 10 homeless individuals/families will receive case management and rent/mortgage/utility assistance, paid directly to vendors, for a period of up to 3 consecutive months. This assistance will be supplemental to the assistance provided through the SHP and ESG programs.
	<b>Eligibility Citation</b>	570.201(p): Technical Assistance. Provision of technical assistance to public or nonprofit entities to increase the capacity of such entities to carry out eligible neighborhood revitalization or economic development activities.
4	<b>Goal Name</b>	<b>Homeless Veterans Center Site Acquisition</b>
	<b>Goal Description</b>	The funds will be utilized for pre-acquisition and acquisition expenses, including ERR preparation, appraisals, and other eligible costs. After the site is acquired, the nonprofit organization, The Ride of the Brotherhood, will operate the facility as a respite center for homeless and non-homeless veterans.
	<b>Eligibility Citation</b>	570.201(a): Acquisition in whole or in part by recipient, or other public or private nonprofit entity, by purchase, long-term lease, donation, or otherwise of real property for any public purpose, subject to the limitations of 570.207.
5	<b>Goal Name</b>	<b>Homeownership Centers</b>
	<b>Goal Description</b>	At least 50 clients of existing home buyer assistance programs, including the Parish's Community Land Trust, the Parish's Individual Development Account Program, the Soft Seconds Program, and Habitat for Humanity's Homebuyer Programs, will receive home buyer education, counseling, and financial fitness services.

	<b>Eligibility Citation</b>	570.201(k): Housing services, as provided in section 105(a)(21) of the Act
<b>6</b>	<b>Goal Name</b>	<b>Northshore Housing Initiative</b>
	<b>Goal Description</b>	Funds will be used to pay the salary and benefits of one or more employee of the Northshore Housing Initiative. At least 10 beneficiaries of the Parish’s Community Land Trust program (which is administered by the NHI and utilizes CDBG-DR funds to cover the acquisition costs associated with a LMI client’s home purchase) will receive housing services from the employees of the Northshore Housing Initiative that will include assistance finding a home, obtaining financing, and obtaining home buyer education and counseling classes.
	<b>Eligibility Citation</b>	570.201(k): Housing services, as provided in section 105(a)(21) of the Act
<b>7</b>	<b>Goal Name</b>	<b>STARC Rural Transportation for the Disabled</b>
	<b>Goal Description</b>	10 disabled individuals will receive transportation to and from the STARC facility, 5 days a week, for a period of 12 months.
	<b>Eligibility Citation</b>	570.201(e): Public services

**Table 7 – Goal Descriptions**

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

At this time, the Parish is not a recipient of HOME funds. However, the Parish estimates that it will provide 20 affordable housing units to LMI families in the next year. Several nonprofits including Community Land Trust, Habitat for Humanity and Supportive Housing for the elderly will be creating new affordable housing units this year.



## AP-35 Projects – 91.220(d)

### Introduction

This year the Parish’s Action Plan will take a more strategic and targeted approach to preventing or ameliorating the social and community factors attributing to homelessness.

Project Summary Information					
No .	Project	Goals Supported	Geographic Areas	Needs Addressed	Funding
1	Residential Rehabilitation	Residential Rehabilitation		Affordable Housing	CDBG : \$265,136
	Description	15 LMI owner-occupied housing units will receive repairs			
	Target Date for Completion	12/31/2015			
	Estimate the number and type of families that will benefit from the proposed activities	15 households will receive assistance			
	Location Description	Households will be scattered across St. Tammany Parish			
	Planned Activities				
3	Homeless Veterans Center Site Development			Non-Housing Community Development	CDBG : \$200,000
	Description	Funds will be provided for acquisition expenses and related costs for the future site of a Homeless Veterans Respite Center in Lacombe.			
	Target Date for Completion	12/31/2015			
	Estimate the number and type of families that will benefit from the proposed activities	Once the project is completed, at least 20 homeless veterans will benefit from the new facility within the course of a 12 month period.			
	Location Description	31294 Hwy 190, Lacombe, LA 70445			
	Planned Activities	Funds will be used for acquisition and related expenses of an existing facility in Lacombe, LA. Once the property is acquired by a local nonprofit, it will be used as a respite center for homeless and non-homeless veterans.			
4	Homeownership Centers			Affordable Housing	CDBG : \$70,000
	Description	Funds will be used for the salaries and benefits of home buyer counselors and educators at one or more of the Parish's home ownership centers. The home buyer education and counseling services will be run in conjunction with existing home buyer assistance programs that include IDA Programs, the St. Tammany Community Land Trust, a Soft Seconds Program, and Habitat for Humanity's homeowner programs.			
	Target Date for Completion	12/31/2015			
	Estimate the number and type of families that will benefit	At least 50 LMI individuals/families will receive home buyer education and counseling services.			

	from the proposed activities				
	Location Description	The programs will be available to residents from all across the Parish, but the majority of the classes will take place at 1400 North Lane, Mandeville, LA 70471.			
	Planned Activities	Pre-purchase counseling, financial fitness training and general home buyer education will be provided to program recipients.			
5	St. Tammany Parish Transit Voucher Program	Transit Voucher Program		Non-Housing Community Development	CDBG : \$30,000
	Description	LMI individuals will receive vouchers to ride goSTAT, the Parish's public transportation system, at no cost.			
	Target Date for Completion	12/31/2015			
	Estimate the number and type of families that will benefit from the proposed activities	At least 50 LMI individuals will receive vouchers to ride goSTAT.			
	Location Description	Transportation is provided all across St. Tammany Parish.			
	Planned Activities	Free demand-response transportation services will be provided to eligible LMI individuals.			
6	000Northshore Housing Initiative			Affordable Housing	CDBG : \$50,000
	Description	Funds will be used for the salary and benefits of one or more employee of the Northshore Housing Initiative (NHI), which is the St. Tammany Community Land Trust. The NHI currently receives CDBG funds from the Louisiana Office of Community Development Disaster Recovery Unit that are used to cover the acquisition costs of the land on which a LMI home buyer's property is located. The NHI purchases the land while the home buyer finances the cost of the house (less the cost of the land) making the house more affordable. Entitlement funds will be used to supplement the salary and benefits of the NHI's executive director who will be providing assistance to the home buyer before, during and after the home buying process. The NHI will help the LMI home buyer locate a home or property, seek financing, and receive all the applicable education and home buyer counseling services.			
	Target Date for Completion	12/31/2015			
	Estimate the number and type of families that will benefit from the proposed activities	At least 10 LMI families will purchase a new home through the Northshore Housing Initiative.			
	Location Description	The NHI is located at 222 North Vermont Street, Covington, LA 70433. All property and home purchases are buyer-initiated by the qualified LMI individual or family at the location of their choice.			
	Planned Activities	The Executive Director of the NHI will provide clients will assistance locating a home, obtaining financing and obtaining the necessary educational services.			
7	2014-2015 Program Administration				CDBG : \$185,034
	Description	Funds will be used for salary and benefits of Parish employees who administer			

		the CDBG Entitlement program.		
	Target Date for Completion	12/31/2015		
	Estimate the number and type of families that will benefit from the proposed activities	N/A		
	Location Description	St. Tammany Parish Government, PO Box 628, Covington, LA 70434		
	Planned Activities	Administration of CDBG program.		
	Homeless and Housing Assistance Program		Non-Housing Community Development	CDBG : \$100,000
	Description	Case management and rent/mortgage/utility assistance payments will be provided to recently homeless or near-homeless families. The rent/mortgage/utility assistance payments will be provided directly to the applicable vendor and for a period of no more than 3 consecutive months.		
8	Target Date for Completion	12/31/2015		
	Estimate the number and type of families that will benefit from the proposed activities	At least 10 LMI families will receive case management services and up to 3 consecutive months of rent/mortgage/utility assistance.		
	Location Description	The program will be administered by the Parish's Community Action Agency offices located at 520 Old Spanish Trail, Slidell, LA 70458.		
	Planned Activities			
	STARC Rural Transportation for the Disabled		Non-Housing Community Development	CDBG : \$30,000
	Description	10 disabled individuals will receive transportation to and from the STARC facility, 5 days a week for a period of 12 months.		
9	Target Date for Completion	12/31/2015		
	Estimate the number and type of families that will benefit from the proposed activities	10 disabled individuals		
	Location Description	St. Tammany Parish		
	Planned Activities			

**Table 8 – Project Summary Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Therefore, for the CDBG program year 2014 – 2015, a variety of projects and programs will address the issues of homelessness, and homelessness prevention; affordable housing; home rehabilitation for low to moderate income families, homelessness and transitional assistance; life skills training; and

homeownership centers to provide counseling and guidance for families seeking a strategy out of poverty, and program planning and administration oversight.

Home rehabilitation will address the sustainability, affordability, and substandard housing issues that affect Parish homeowners. Funds will be made available to a number of nonprofits and organizations to deliver housing solutions. Additional funding will be provided to Community Action Agency (CAA) to enhance the existing homelessness programs to create a pathway out of poverty by achieving self-sufficiency, and ultimately stability of home ownership. These activities will also increase sustainability of affordable housing.

## **AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Lacombe	<b>11%</b>
Parish-Wide	<b>89%</b>

**Table 9 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The Veterans Village program will be located in Lacombe at the site of the former K-Bar-B youth ranch (currently owned by the Kiwanis). This program is being initiated by a Veterans group called the Riders of the Brotherhood, a non-profit organization, dedicated to the mission of providing a location for respite and rehabilitation for LMI and homeless veterans. The program envisions the development of a Veterans Village to provide transitional case management and support to enable our veterans to return to self-sufficiency and productivity. The facility will provide case management and support services, such as vocational and education training, behavioral therapy and medical services. CDBG funds will be as a match for technical assistance, organizational capacity building and site acquisition.

The remaining funds will be spent on LMI residents across the Parish. When appropriate, the needs of the disabled, special needs and frail elderly populations will receive priority when it comes to obtaining services.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	10
Non-Homeless	20
Special-Needs	0
Total	30

**Table 10 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	10
The Production of New Units	20
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	45

**Table 11 - One Year Goals for Affordable Housing by Support Type**

## **AP-60 Public Housing – 91.220(h)**

### **Actions planned during the next year to address the needs to public housing**

To address the needs of public housing residents, the Parish will:

- Contact housing authority staff about the applicable events or services that may be helpful to their residents
- Attend the St. Tammany Housing and Homeless Alliance meetings of which housing authority staff also attend

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Parish will distribute information about homeownership assistance programs and services to the housing authority staff so that they may be distributed to residents.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In an effort to reach out to homeless persons, the Parish will:

### Establish a Veterans Village

CDBG funds will be used for acquisition and rehabilitation toward the goal of site acquisition for the establishment of the Veteran's Village within a designated revitalization area. This project will create a rehabilitation and respite center to support homeless and transitioning Veterans to enable them to return to self-sufficiency and productivity. The facility will provide a rehabilitation and respite center for all veterans to receive support services, such as vocational and education training, behavioral therapy and medical services.

### Create a Homeless and Housing Assistance Program

The Homeless and Housing Assistance Program (HHAP) is a rapid re-housing program designed to assist homeless families and individuals of St Tammany Parish to become stably housed. Clients must be within CDBG income limits and meet HUD definition of literally homeless. The ultimate goal of the program is housing stability. Families confronted with homelessness will be able to participate in the program and receive assistance such as deposits, rent, utilities; and life skills education and money management. The HHAP program will leverage the existing CAA programs by augmenting the total funding available to provide services, thereby enabling more residents to receive assistance and increase the leveraging of Parish and community resources.

The current Supportive Housing Programs and the Emergency Solutions Grants strive to deliver the homeless prevention solutions. Client will continue to achieve and create collaborative self-sufficiency goals. These goals will include life skills classes, job search, gainful employment for every working-age member of the family provided they are not disabled. Identifying additional resources will be tapped with the goal of increasing household income by determining eligibility for SSI, SSA, Medicaid, and/ or unemployment. The case manager will be responsible for communicating and interfacing with school



system to make sure each school age child is enrolled and attending regularly. Finally, clients will be assessed for eligibility in Section 8 and other income-based housing programs.

Case management data will be gathered and used as the basis of a development strategy to be incorporated into needs assessment study. Capacity Building and Technical Assistance will enhance CAA's ability to respond to the needs of the homeless with St. Tammany Parish and its revitalization areas and targeted census tracts.

#### Creation of St. Tammany Parish Sheltering System for Families

The St. Tammany Housing and Homeless Alliance is developing a local affiliate of the national "Family Promise" organization. As a sheltering system for families, this program would provide shelter, case management, life skills education, and transportation assistance for homeless families. The program is designed to ensure children attend school, families stay together, and assistance is provided so that these families can again become self-sufficient. The initial start-up activities are funded through the Parish.

#### Attend NHC and STHHA Meetings

CDBG staff will continue to attend monthly meetings of the Northlake Homeless Coalition and the St. Tammany Housing and Homeless Alliance. These meetings help the Parish stay current with the issues that are affecting the homeless population and the organizations that serve them. This will also allow the Parish to play a role in the NHC's development of a single point-of-entry system and the STHHA's plan to develop a faith-based sheltering system for families.

#### Fund St. Tammany Parish Transit

A Transit work group is currently studying the state of the St. Tammany Parish Transit Program. Pending the outcome of the study, CDBG funds will be allocated to fund the transit program, which provides income-eligible individuals with vouchers so that they can ride the Parish's transit system at no cost. An operational transit program may assist the homeless population in accessing available services.

#### Provide Information and Referral

DHHS will continue to provide resource and referral information to citizens and organizations who

contact the office looking for resources. This information is posted on the Parish's Website and regularly updated.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

#### The Establishment of a Veterans Village

CDBG funds will be used toward the goal of site acquisition for the establishment of the Veteran's Village within a designated revitalization area. This project will create a rehabilitation and respite center to support homeless and transitioning Veterans to enable them to return to self-sufficiency and productivity. The facility will provide a rehabilitation and respite center for all veterans to receive support services, such as vocational and education training, behavioral therapy and medical services.

#### Homeless and Housing Assistance Program

The Homeless and Housing Assistance Program (HHAP) is a rapid re-housing program designed to assist homeless families and individuals of St Tammany Parish to become stably housed. Clients must be within CDBG income limits and meet HUD definition of literally homeless. The ultimate goal of the program is housing stability. Families confronted with homelessness will be able to participate in the program and receive assistance such as deposits, rent, utilities; and life skills education and money management. The HHAP program will leverage the existing CAA programs by augmenting the total funding available to provide services, thereby enabling more residents to receive assistance and increase the leveraging of Parish and community resources.

The current Supportive Housing Programs and the Emergency Solutions Grants strive to deliver the homeless prevention solutions. Client will continue to achieve and create collaborative self-sufficiency goals. These goals will include life skills classes, job search, gainful employment for every working-age member of the family provided they are not disabled. Identifying additional resources will be tapped with the goal of increasing household income by determining eligibility for SSI, SSA, Medicaid, and/ or Unemployment. The case manager will be responsible for communicating and interfacing with school system to make sure each school age child is enrolled and attending regularly. Finally, clients will be assessed for eligibility in Section 8 and other income-based housing programs.

Case management data will be gathered and used as the basis of a development strategy to be incorporated into needs assessment study. Capacity Building and Technical Assistance will enhance CAA's ability to respond to the needs of the homeless with St. Tammany Parish and its revitalization areas and targeted census tracts.

#### Creation of St. Tammany Parish Sheltering System for Families

The St. Tammany Housing and Homeless Alliance is developing a local affiliate of the national "Family Promise" organization. As a sheltering system for families, this program would provide shelter, case management, life skills education, and transportation assistance for homeless families. The program is designed to ensure children attend school, families stay together, and assistance is provided so that these families can again become self-sufficient. The initial start-up activities are funded through the Parish.

#### Technical Assistance and Capacity Building for One Stop Homeless Center

In collaboration with other social service organizations, St. Tammany Parish will undertake Technical Assistance and Capacity Building for One Stop Homeless Center in the eastern part of the Parish. The primary focus will be to establish a One Stop Homeless Center to assist homeless individuals and families with obtaining services to allow them to return to self-sufficiency. The Center provides case management as well as a place for homeless individuals to do their laundry, shower, receive mail and use the telephone.

#### Support for Homeownership Centers

Residents successfully completing the Homeless and Housing Assistance Program will be directed to the Homeownership Centers as part of the pathway from homelessness to self-sustainability and home ownership. Homeownership Centers will provide home buyer training and Individual Development Account (IDA) to families seeking to stabilize their housing situation and aid in the prevention of homelessness. These services include pre-purchase counseling, credit repair, money management classes, and home buyer training classes. These services include pre-purchase counseling, credit repair, money management classes, and home buyer training classes. With the addition of an Individual Development Account program to assist residents with establishing and building up a saving account, the result will be a larger down payment to reduce the cost burden of the higher mortgage payment.

### Attend NHC and STHHA Meetings

CDBG staff will continue to attend monthly meetings of the Northlake Homeless Coalition and the St. Tammany Housing and Homeless Alliance. These meetings help the Parish stay current with the issues that are affecting the homeless population and the organizations that serve them. This will also allow the Parish to play a role in the NHC's development of a single point-of-entry system and the STHHA's plan to develop a faith-based sheltering system for families.

### Fund St. Tammany Parish Transit

CDBG funds will be allocated to fund the transit program, which provides income-eligible individuals with vouchers so that they can ride the Parish's transit system at no cost. This will assist the homeless population in accessing available services.

### Provide Information and Referral

DHHS will continue to provide resource and referral information to citizens and organizations who contact the office looking for resources. This information is posted on the Parish's Website and regularly updated.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

### Establishment of a Veterans Village

CDBG funds will be used for feasibility, design and environmental studies, and/or site acquisition as part of the establishment of the Veteran's Village within a designated revitalization area. This project will create a service center to support homeless and transitioning Veterans to enable them to return to self-sufficiency and productivity. The facility will provide a center for all veterans to receive support services, such as vocational and education training, behavioral therapy and medical services.

### Homeless and Housing Assistance Program

The Homeless and Housing Assistance Program (HHAP) is a rapid re-housing program designed to assist homeless families and individuals of St Tammany Parish to become stably housed. Clients must be within CDBG income limits and meet HUD definition of literally homeless. The ultimate goal of the program is housing stability. Families confronted with homelessness will be able to participate in the program and receive assistance such as deposits, rent, utilities; and life skills education and money management. The HHAP program will leverage the existing CAA programs by augmenting the total funding available to provide services, thereby enabling more residents to receive assistance and increase the leveraging of Parish and community resources.

The current Supportive Housing Programs and the Emergency Solutions Grants strive to deliver the homeless prevention solutions. Client will continue to achieve and create collaborative self-sufficiency goals. These goals will include life skills classes, job search, gainful employment for every working-age member of the family provided they are not disabled. Identifying additional resources will be tapped with the goal of increasing household income by determining eligibility for SSI, SSA, Medicaid, and/ or unemployment. The case manager will be responsible for communicating and interfacing with school system to make sure each school age child is enrolled and attending regularly. Finally, clients will be assessed for eligibility in Section 8 and other income-based housing programs.

Case management data will be gathered and used as the basis of a development strategy to be incorporated into needs assessment study. Capacity Building and Technical Assistance will enhance CAA's ability to respond to the needs of the homeless with St. Tammany Parish and its revitalization areas and targeted census tracts.

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Residents successfully completing the Homeless and Housing Assistance Program will be directed to the Homeownership Centers as part of the pathway from homelessness to self-sustainability and home ownership. Homeownership Centers will provide home buyer training and Individual Development Account (IDA) to families seeking to stabilize their housing situation and aid in the prevention of homelessness. These services include pre-purchase counseling, credit repair, money management classes, and home buyer training classes. These services include pre-purchase counseling, credit repair,

money management classes, and home buyer training classes. With the addition of an Individual Development Account program to assist residents with establishing and building up a saving account, the result will be a larger down payment to reduce the cost burden of the higher mortgage payment.

#### Creation of St. Tammany Parish Sheltering System for Families

The St. Tammany Housing and Homeless Alliance is developing a local affiliate of the national “Family Promise” organization. As a sheltering system for families, this program would provide shelter, case management, life skills education, and transportation assistance for homeless families. The program is designed to ensure that children can attend school that families can stay together, and that assistance is provided so that these families can again become self-sufficient. The initial start-up activities are funded through the Parish.

#### Technical Assistance and Organizational Capacity Building for Affordable Housing

The State Office of Community Development- Disaster Recovery Unit is providing CDBG –DR funds to St. Tammany Parish to underwrite the local land trust, the Northshore Housing Initiative. This organization makes available affordable housing opportunities to income-eligible clients. The Parish will also continue to collaborate and provide support both the East and West side affiliates of Habitat for Humanity organizations, as they provide affordable housing opportunities to residents as well. DHHS is submitting an application to the Louisiana Housing Corporation for additional rehabilitation funds.

#### Technical Assistance and Capacity Building for One Stop Homeless Center

In collaboration with other social service organizations, St. Tammany Parish will undertake Technical Assistance and Capacity Building for One Stop Homeless Center in the eastern part of the Parish. The primary focus will be to establish a One Stop Homeless Center is assist homeless individuals and families with obtaining services to allow them to return to self-sufficiency. The Center provides case management as well as a place for homeless individuals to do their laundry, shower, receive mail and use the telephone.

#### Fund St. Tammany Parish Transit

A Transit work group is currently studying the state of the St. Tammany Parish Transit Program. Pending the outcome of the study, CDBG funds will be allocated to fund the transit program, which provides income-eligible individuals with vouchers so that they can ride the Parish’s transit system at no cost. This

will assist the homeless population in accessing available services.

#### Attend NHC and STHHA Meetings

CDBG staff will continue to attend monthly meetings of the Northlake Homeless Coalition and the St. Tammany Housing and Homeless Alliance. These meetings help the Parish stay current with the issues that are affecting the homeless population and the organizations that serve them. This will also allow the Parish to play a role in the NHC's development of a single point-of-entry system and the STHHA's plan to develop a faith-based sheltering system for families.

#### Provide Information and Referral

DHHS will continue to provide resource and referral information, including contact information to local affordable housing providers, to citizens and organizations who contact the office looking for resources. This information will also be distributed through the Parish's Website and monthly electronic newsletter.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

#### Establishment of a Veterans Village

CDBG funds will be used toward the goal of site acquisition for the establishment of the Veteran's Village within a designated revitalization area. This project will create a rehabilitation and respite center to support homeless and transitioning Veterans to enable them to return to self-sufficiency and productivity. The facility will provide a rehabilitation and respite center for all veterans to receive support services, such as vocational and education training, behavioral therapy and medical services.

#### Homeless and Housing Assistance Program

The Homeless and Housing Assistance Program (HHAP) is a rapid re-housing program designed to assist homeless families and individuals of St Tammany Parish to become stably housed. Clients must be within CDBG income limits and meet HUD definition of literally homeless. The ultimate goal of the program is housing stability. Families confronted with homelessness will be able to participate in the program and receive assistance such as deposits, rent, utilities; and life skills education and money management. The HHAP program will leverage the existing CAA programs by augmenting the total funding available to provide services, thereby enabling more residents to receive assistance and increase the leveraging of Parish and community resources.

The current Supportive Housing Programs and the Emergency Solutions Grants strive to deliver the homeless prevention solutions. Client will continue to achieve and create collaborative self- sufficiency goals. These goals will include life skills classes, job search, gainful employment for every working-age member of the family provided they are not disabled. Identifying additional resources will be tapped with the goal of increasing household income by determining eligibility for SSI, SSA, Medicaid, and/ or unemployment. The case manager will be responsible for communicating and interfacing with school system to make sure each school age child is enrolled and attending regularly. Finally, clients will be assessed for eligibility in Section 8 and other income-based housing programs.

Case management data will be gathered and used as the basis of a development strategy to be incorporated into needs assessment study. Capacity Building and Technical Assistance will enhance CAA's ability to respond to the needs of the homeless with St. Tammany Parish and its revitalization areas and targeted census tracts.

#### Creation of St. Tammany Parish Sheltering System for Families

The St. Tammany Housing and Homeless Alliance is developing a local affiliate of the national "Family Promise" organization. As a sheltering system for families, this program would provide shelter, case management, life skills education, and transportation assistance for homeless families. The program is designed to ensure that children can attend school that families can stay together, and that assistance is provided so that these families can again become self-sufficient. The initial start-up activities are funded through the Parish.



#### Provide Home Repair Assistance

The Parish will continue to fund minor home repair programs targeting LMI households, which can receive necessary repairs and that, make their homes physically and financially more sustainable. The Parish is again funding local non-profit organizations to perform health and safety related repairs. In previous years the Parish has successfully partnered with Volunteers of America, Northshore Disaster Recovery Initiatives, World Changers and Habitat for Humanity St Tammany West. In an effort to leverage resources and provide the maximum amount of support, the Parish has submitted an application to the Louisiana Housing Corporation for additional rehabilitation funds to reach more families in 2014-2015.

#### Attend NHC and STHHA Meetings

CDBG staff will continue to attend monthly meetings of the Northlake Homeless Coalition and the St. Tammany Housing and Homeless Alliance. These meetings help the Parish stay current with the issues that are affecting the homeless population and the organizations that serve them. This will also allow the Parish to play a role in the NHC's development of a single point-of-entry system and the STHHA's plan to develop a faith-based sheltering system for families. Representatives from organizations that provide housing, health, social service and related services to the homeless and near homeless population attend these meetings as well. This assists in the coordination of resources and available services.

#### Fund St. Tammany Parish Transit

A Transit work group is currently studying the state of the St. Tammany Parish Transit Program. Pending the outcome of the study, CDBG funds will be allocated to fund the transit program, which provides income-eligible individuals with vouchers so that they can ride the Parish's transit system at no cost.

#### Provide Information and Referral

DHHS will continue to provide resource and referral information to citizens and organizations who contact the office looking for resources. This information will also be distributed through the Parish's Website and monthly electronic newsletter.

## **AP-75 Barriers to affordable housing – 91.220(j)**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

### The Biggert-Waters Act (BWA)

St. Tammany is a recipient of Hazard Mitigation and Severe Repetitive Loss funds from FEMA. The Parish uses these funds to assist homeowners in elevating their homes to the appropriate level as indicated by FEMA. Ideally, this will help prevent certain homes from becoming unaffordable due to the new BWA laws. Parish leaders, including representatives from St. Tammany Parish, have been active with other regional leaders in addressing these issues with Congress so that they do not negatively impact the residents of south Louisiana.

### Impact Fees

CDBG staff will evaluate affordability issues that arise with LMI homebuyers due to Parish impact fees. After further assessment, Parish staff may approach the issue with Parish officials to see if the fees may be waived for individuals who earn up to 80% of the area median income.

### NIMBYISM

Many of the Parish's elected officials see a need for affordable workforce housing in our community. CDBG staff will work with local officials and the North shore Housing Initiative in presenting an informational campaign to the public that teaches them community about the benefits and needs of workforce housing.

### High Cost of Land

The Parish is collaborating with the local land trust, the Northshore Housing Initiative, by providing them with non-entitlement CDBG funds received from the State Office of Community Development. These funds will assist NHI's Community Land Trust Program which will provide assistance to qualified

homebuyers for the purchase of homes by covering the cost of and retaining ownership of the land on which the home resides. This effort decreases the purchase price for the homebuyer and makes the home more affordable to future buyers.

## **AP-85 Other Actions – 91.220(k)**

### **Actions planned to address obstacles to meeting underserved needs**

#### Provide Information and Referral

DHHS will continue to provide resource and referral information to citizens and organizations who contact the office looking for resources such as job training, education, and employment assistance. This information will also be distributed through the Parish's Website.

#### Attend NHC and STHHA Meetings

CDBG staff will continue to attend monthly meetings of the Northlake Homeless Coalition and the St. Tammany Housing and Homeless Alliance. These meetings help the Parish stay current with the issues that are affecting the homeless population and the organizations that serve them. This will also allow the Parish to play a role in the NHC's development of a single point-of-entry system and the STHHA's plan to develop a faith-based sheltering system for families.

#### Fund St. Tammany Parish Transit

CDBG funds will be allocated to fund the transit program, which provides income-eligible individuals with vouchers so that they can ride the Parish's transit system at no cost. This program assists poverty-level families in accessing public transportation that provides them with a mode of transit to and from work and school. CDBG funds will also be used to provide disabled STARC clients with transportation to and from the STARC facility, twice a day, five days a week, for a period of twelve months.

#### Meeting Attendance and Information Coordination

Parish staff will continue to play an active role in the planning and development of our community's delivery system. By attending meetings and staying in constant communication with local service providers, Parish government can assist in addressing the most urgent and current needs of our citizens.

#### Research Grant Opportunities and Partnerships for Transitional Housing

If able to identify an organization to operate a new transitional housing program in St. Tammany, the Parish will research grant opportunities for funding for rehabilitation of a facility to be used as the transitional housing or potential one-stop shop for homeless services.

### **Actions planned to foster and maintain affordable housing**

#### Attend NHC and STHHA Meetings

CDBG staff will continue to attend monthly meetings of the Northlake Homeless Coalition and the St. Tammany Housing and Homeless Alliance. These meetings help the Parish stay current with the issues that are affecting the homeless population and the organizations that serve them. This will also allow the Parish to play a role in the NHC's development of a single point-of-entry system and the STHHA's plan to develop a faith-based sheltering system for families.

#### Provide Information and Referral

DHHS will continue to provide resource and referral information, including contact information to local affordable housing providers, to citizens and organizations who contact the office looking for resources. This information will also be distributed through the Parish's Website.

#### Support Local Organizations that Provide Affordable Housing

The Parish is collaborating with the local land trust, the Northshore Housing Initiative, by providing them with non-entitlement CDBG funds received from the State Office of Community Development. These funds will assist NHI's Community Land Trust Program which will provide assistance to qualified homebuyers for the purchase of homes by covering the cost of and retaining ownership of the land on which the home resides. This effort decreases the purchase price for the homebuyer, making the home more affordable to future buyers and for families who are at risk of homelessness. The Parish will also continue to work with both Habitat for Humanity organizations in St. Tammany, as a means to provide affordable housing opportunities to residents as well.

#### Provide Home Repair Assistance

The Parish will continue to fund minor home repair programs targeting LMI households, which can

receive necessary repairs and make their homes physically and financially more sustainable. The Parish is again funding local non-profit organizations to perform health and safety related repairs. In previous years the Parish has successfully partnered with Volunteers of America, Northshore Disaster Recovery Initiatives, World Changers and Habitat for Humanity St Tammany West. In an effort to leverage resources and provide the maximum amount of support, the Parish has submitted an application to the Louisiana Housing Corporation for additional rehabilitation funds to reach out to more families in 2014-2015.

### **Actions planned to reduce lead-based paint hazards**

#### Provide LBP Educational Information to the Public

The Parish will display LBP posters in its DHHS and CAA offices and will have that information available for distribution to organizations and interested parties. Recipients of the Parish-funded minor home repair program(s) will also receive LBP educational materials. The Parish will let local organizations that serve LMI populations know that LBP educational materials can be accessed from the DHHS.

#### Provide Affordable Housing Program Information to Affected Households

Households that are affected by LBP are able to contact the Parish for information regarding affordable housing opportunities for homes without LBP hazards. The Parish maintains a current list of affordable housing options in St. Tammany that can be distributed to interested parties. The Parish will let local organizations that serve LMI populations know that affordable housing information can be accessed from the DHHS.

### **Actions planned to reduce the number of poverty-level families**

#### Provide Information and Referral

DHHS will continue to provide resource and referral information to citizens and organizations who contact the office looking for resources such as job training, education, and employment assistance. This information will also be distributed through the Parish's Website and monthly electronic newsletter.

### Development of the St. Tammany Advanced Campus

Parish government will continue its efforts to create, coordinate, and develop the St. Tammany Advanced Campus. This center will provide educational, employment, and job training opportunities to residents of St. Tammany and the surrounding areas. Ideally, the creation of the center and business park will lead to a more educated and skilled workforce and the creation of new jobs as well. This will help individuals become more qualified to earn better wages and gradually increase their household income so that they are no longer considered to be poverty-level.

### Fund St. Tammany Parish Transit

A Transit work group is currently studying the state of the St. Tammany Parish Transit Program. Pending the outcome of the study, CDBG funds will be allocated to fund the transit program, which provides income-eligible individuals with vouchers so that they can ride the Parish's transit system at no cost. This program assists poverty-level families in accessing public transportation that provides them with a mode of transit to and from work and school.

## **Actions planned to develop institutional structure**

### Development of Single Point of Entry System

The NHC is finalizing its work to create a single point of entry system for homeless housing and service providers. The NHC collected information and feedback from providers so that the new system will address the concerns and needs of those who provide hands-on services to the homeless. The system will give all providers access to the same information, enhance communication, and homeless persons will receive expedited assistance and information when accessing services.

### Creation of St. Tammany Parish Sheltering System for Families

The St. Tammany Housing and Homeless Alliance is developing a local affiliate of the national "Family Promise" organization. As a sheltering system for families, this program would provide shelter, case management, life skills education, and transportation assistance for homeless families. The program is designed to ensure that children can attend school, that families can stay together, and that assistance is provided so that these families can again become self-sufficient. The initial start-up activities are

funded through the Parish.

#### Meeting Attendance and Information Coordination

Parish staff will continue to play an active role in the planning and development of our community's delivery system. By staying attending meetings and staying in constant communication with local service providers, Parish government can assist in addressing the most urgent and current needs of our citizens.

#### Research Grant Opportunities and Partnerships for Homeless Facility Rehabilitation

If able to identify an organization to operate a new homeless shelter in St. Tammany, the Parish will research grant opportunities for funding for rehabilitation of a facility to be used as the homeless shelter or potential one-stop shop for homeless services.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

Parish staff will continue to play an active role in the planning and development of our community's delivery system. By staying attending meetings and staying in constant communication with local service providers, Parish government can assist in addressing the most urgent and current needs of our citizens.

In the past six years, two coalitions were formed to address the predominant social issues: "St. Tammany Behavioral Health Task Force" and "St. Tammany Housing and Homeless Alliance." These two groups were formed by a Parish-employed DHHS consultant and have become excellent planning tools for service coordination for mental health, homelessness, and housing needs in St. Tammany. Mental health and housing have become two of the most important and visible needs of our community; the Alliance and Task Force and played a role in ensuring that service gaps are identified and that efforts made to address those gaps are non-duplicative and coordinated.

Members of the Behavioral Health Task Force include representatives from the following organizations: National Alliance on Mental Illness – St. Tammany, the Florida Parishes Human Service Authority,



Catholic Charities – Northshore, St. Tammany Outreach for the Prevention of Suicide (STOPS), the St. Tammany Parish Coroner’s Office, the St. Tammany Community Health Center, St. Tammany Parish Hospital, Volunteers of America Greater New Orleans, St. Tammany Parish Sheriff’s Office, Northlake Behavioral Health System, and Slidell Memorial Hospital.

Members of the St. Tammany Housing and Homeless Alliance include representatives from the following organizations: the Northlake Homeless Coalition, Volunteers of America Greater New Orleans, Catholic Charities – Northshore, the Samaritan Center, Covington Food Bank, Habitat for Humanity St. Tammany West, Habitat for Humanity St. Tammany East, the Covington Housing Authority, St. Tammany Community Action Agency, Slidell Housing Authority, Northshore Community Foundation, the City of Covington, and Community Christian Concern.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Annual Action Plan 48  
2014

# **APPENDIX A**



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

8/1/2014	Applicant Identifier	<b>Type of Submission</b>	
Date Received by state: N/A	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
St. Tammany Parish Government		UOG Code	
P.O. Box 628		929281053	
		St. Tammany Parish Government	
Covington	Louisiana	Department of Health and Human Services	
70434-0628	Country U.S.A.		
<b>Employer Identification Number (EIN):</b>		St. Tammany Parish Government	
72-6001304		Program Year Start Date (MM/DD): 10/01	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: County		Specify Other Type	
		<b>U.S. Department of Housing and Urban Development</b>	
<b>Program Funding</b>			
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
Administration, Public Service Grants, Home Repair Program, Infrastructure Improvements		St. Tammany Parish	
\$930,170.00	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$0		0	
Total Funds Leveraged for CDBG-based Project(s)			
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles: N/A		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles: N/A		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles: N/A		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
1 <sup>st</sup>	1st		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	X No	x N/A	Program has not been selected by the state for review

<b>Person to be contacted regarding this application</b>		
Patricia	P	Brister
Parish President	Phone 985-898-3074	Fax 985-898-3081
SocialServices@stpgov.org	http://www.stpgov.org	
Signature of Authorized Representative <i>Patricia P. Brister</i>		Date Signed 8-11-14





# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.  
 This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

08/01/2014

Date

Patricia P. Brister

Name

President, St. Tammany Parish

Title

P. O. 628

Address

Covington, LA 70434

City/State/Zip

985-898-3074

Telephone Number

- This certification does not apply.  
 This certification is applicable.

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014, 2015, 2\_\_\_\_, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

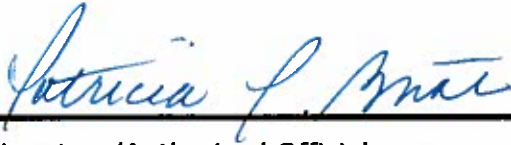
14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;



**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



Signature/Authorized Official

8/1/2014

Date

Patricia P. Brister

Name

President, St. Tammany Parish

Title

P. O. Box 628

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Covington, LA 70434

City/State/Zip

985-898-3074

Telephone Number

- This certification does not apply.  
 This certification is applicable.

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



8/1/2014

Signature/Authorized Official

Date

Patricia P. Brister

Name

President, St. Tammany Parish

Title

P. O. Box 628

Address

Covington, LA 70434

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985-898-3074

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# **APPENDIX B**

**Public Hearing for CDBG Annual Plan 2014-2015**

**Dates: July 1, 2014 4:00 pm Covington Center**

**July 2, 2014 5:00 pm Towers Bldg, Slidell**

**AGENDA**

**1. Welcome –Alexandra Wesley-Smith**

**2. Introductions of DDHS staff and other elected officials/ community leaders**

- Vera Clay, Director, St. Tammany Parish DDHS
- John Dardis, Senior Planner
- Alexandra Wesley-Smith, Program Manager

**2. Purpose of Public Hearing-**

- To inform the public that the Annual Plan for CDBG funds will be allocated to St. Tammany Parish

**3. Explanation of the Use of CDBG funds**

- National Objectives: Priority goal is low to moderate income; 70% of CDBG funds must be used for LMI; Urgent need or Elimination of Slum/Blight.
- Eligible Activities: Area benefit activities, limited clientele activities; housing activities or job retention or creation activities

**4. Projects funded in 2013-2014- see attached list**

**5. Explanation of the types of next round of funding.**

- Anticipated funding for 2014-2015 is \$930,170.
- 9% less than 2013-2014. Goal is to do more with less. Opportunities to leverage investments from the non-profit or private sector.
  - Residential Rehabilitation. Parish Wide.
  - Public Service Projects Parish Wide to 2 Homeownership Centers
  - Infrastructure Improvements
  - Homeless Prevention and Service
  - Community Land Trust program
  - Planning & Program Administration.
  - Transit Vouchers.

**6. Questions or Comments**

**ST. TAMMANY PARISH – ANNUAL PLAN CDBG PUBLIC MEETING**

**DATE OF MEETING: Tuesday July 1, 2014    TIME: 5:00 pm**

**LOCATION: Covington Center Meeting Room in Covington**

**MEETING ATTENDEES: See attached attendance sheet**

**Minutes of meeting:**

Alexandra Wesley-Smith, the St. Tammany Parish CDBG Program Manager opened the meeting, allowed audience members to introduce themselves, and then made a short presentation about the CDBG program and the requirement for an Annual Plan. She then summarized HUD's national objectives, eligible activities under the CDBG program, and mentioned the types of projects that St. Tammany Parish has been doing in the past with CDBG funds, and the percentages that are allowed for public services and general administration (*see attached hand-out*). Ms Wesley-Smith stated the amount of anticipated funding for the FY 2014-2015 year at being \$930,170.

The floor was opened to comments and questions from the audience as to their ideas for projects and spending of the annual allocation. Jeff St. Romain, Director of the Habitat West, said that he would like to see a support for infrastructure for the Abita West neighborhood, in which Habitat owns a number of lots. The area needs sewer service and blight clean-up.

Nahketah Bagby, City Planner for Covington, said that the Ozone neighborhood in Covington is in need of drainage improvements. It is a lower income area.

Ed Lewis, Manager from the non-profit organization Ride of the Brotherhood, said that assistance is needed for homeless veterans; with perhaps Veterans housing and social services needed. One location that their group is working to secure is called K-Bar B Ranch in Lacombe, which they want to turn into a Veterans village. They are talking with the Kiwanis Club International (the owners of the site) about purchasing or leasing the facility.

Ann Borne, the Director of the Northshore Housing Initiative summarized the need for affordable housing throughout the Parish and that her organization wants to lease the land to construct affordable workforce single family housing. The lease would allow the property to stay affordable in the future.

Liz Taurman from the Children's Advocacy Center and Hope House, came in the meeting as it was ending, but she was able to summarize some of her organization's needs to Ms. Clay.

Attendees were also encouraged to send any written comments into the Community Development office and to look on the Parish's website for the Annual Plan announcement for community input.

The meeting adjourned at about 6:00 pm.

**ST. TAMMANY PARISH – ANNUAL PLAN CDBG PUBLIC MEETING**

**DATE OF MEETING: Wednesday July 2, 2014                      TIME: 4:00 pm**

**LOCATION: Covington Center Meeting Room in Covington**

**MEETING ATTENDEES: See attached attendance sheet**

**Minutes of meeting:**

Alexandra Wesley-Smith, the St. Tammany Parish CDBG Program Manager opened the meeting, allowed audience members to introduce themselves, and then made a short presentation about the CDBG program and the requirement for an Annual Plan. She then summarized HUD's national objectives, eligible activities under the CDBG program, and mentioned the types of projects that St. Tammany Parish has been doing in the past with CDBG funds, and the percentages that are allowed for public services and general administration (see attached hand-out). Ms Wesley-Smith stated the amount of anticipated funding for the FY 2014-2015 year at being \$930,170.

The floor was opened to comments and questions from the audience as to their ideas for projects and spending of the annual allocation. Gene Bellisario, who assists Good Sam's (Samaritan) Ministry for senior citizens, said that he would like to see a continuation of public service help to the seniors and Good Sam's.

Willie Brice, Council member from the non-profit organization Ride of the Brotherhood, said that assistance is needed for homeless veterans; with perhaps Veterans housing and social services needed. One location that their group is working to secure is called K-Bar B Ranch in Lacombe, which they want to turn into a Veterans village. They are talking with the Kiwanis Club International (the owners of the site) about purchasing or leasing the facility.

Attendees were also encouraged to send any written comments into the Community Development office and to look on the Parish's website for the Annual Plan announcement for community input.

The meeting adjourned at about 4:40.



ST. TAMMANY PARISH GOVERNMENT  
Community Development Block Grant

2014 Annual Plan  
Public Hearing No. 1  
Tuesday, July 1, 2013  
5:00 - 6:00 pm

Name	Organization	E-Mail Address	Street Address	Zip Code
Nashrotol Babby	City of Covington	nbabby@covla.com		
Jay St. Roman	Habitat for Humanity of the Greater New Orleans Area	jstroman@habitatstn.org		
Ann Bruce	NO EAST STONE HOUSING INITIATIVE	ann@nortstonefund.org		
Alex Westley Smart	STPG	awsmith@stpg.org		
Yvesa Clark	STPG	vclark@stpg.org		
John Gardis	Westminster	gardisj@ellsark.net		
Gandice Mahoney	STPG-Grants	gmahoney@stpg.org		
Wanda Farber	Rick of the Butchard	farberj@bellsouth.net		
Ed Davis	Rick of the Butchard	Ross2015@ymail.com		
Colleen Skinnon	STPG/MAE	colleen@stpgmae.com		
Wylie Raine	STPG/MAE	W46vtw8290@Yahoo.com		



Name

Liz Taurman

Organization

Children's Advocacy Center  
Knox County

E-Mail Address

liz@cachopenhurs.org

Street Address

223 W. 28th  
Columbia, TN

Zip Code

70433



Sticker NTS

4pm 713114

Name	Organization	E-Mail Address	Street Address	Zip Code
Candice Mancuso	HFHSTU	cmancuso@hfhstus.org	1400 North Lane	70471
Jeanne Bettez	STPG	jbettez@stpg.org	Koop Dr	70471
Gene Bellisario	Good Samaritan	bobadue@chechoctaw.net	510 Bradford Dr	70461
Willie Brice	STPVMAR	wbbrfw8290@yahoo.com	LaCombe	70445
J. Bardsis		bardsis@bellsouth.net		
Thomas M. Mearns	NHI	tjm45011@yanco.com	1541 St	70460
Quinn Fleming	STPG	qfleming@starcad.org	Ann Pl.	70460
Mike Bickel/Synthit	STPG			
Verna Clay	STPG			

**From:** Liz Taurman <liz@cachopehouse.org>  
**Sent:** Monday, August 04, 2014 7:01 AM  
**To:** Alexandra Wesley-Smith  
**Subject:** CDBG Funds for St. Tammany Parish

Dear Alex:

We met and talked at the end of your open forum at the Covington Center on the first of July.

As you may know, the Children's Advocacy Center - Hope House (CAC) provides a place for a child to be interviewed in a non-leading and safe environment when there is an indication that the child has been abused or has witnessed a violent crime. We interview children as young as three years old. The vast majority of the children who come to us have been victims of child sexual abuse.

In addition to the forensic interviewing, we also provide counseling to the child who was victimized as well as to the non-offending caregivers and child's siblings if needed as abuse of a child often disrupts the entire family. All our services are given without charge to anyone. Not only is the CAC one of very few counseling centers offering sexual abuse counseling to children, we are the only one who offers it at no cost; and we hope to be able to continue that. Many therapists in our parish refer their clients to us when a child indicates they have been sexually abused.

National statistics reveal that 40% of children are victimized by older children. Statistics also bear out that counseling is an effective means of stopping the cycle of abuse as well as helping a child heal from abuse. We encourage all the children coming to us to get some counseling and, fortunately, many do.

Unresolved issues with child sexual abuse create problems throughout adulthood. National statistics also reveal that the price tag for treatment can run into many tens of thousands of dollars and that the effects of child sexual abuse cost a parish our size thousands of dollars a year in lost work time and/or the inability to work at all due to mental health issues.

In order to have a healthy work force, we need mentally healthy workers. I hope that you will consider using some of the CDBG funding for mental health services to those who cannot either afford to pay for them or cannot access them because they are not available in their area.

Sincerely,  
Liz Taurman



Services... Training... **A**dvocacy... **R**esources... **C**ommunity Connections

July 17, 2014

Alexandra Wesley-Smith  
DHHS Program Manager – CDBG & Housing  
St. Tammany Parish Government  
P.O. Box 628  
Covington, LA 70434

Dear Alexandra,

**CDBG FUNDS** are incredibly important to the individuals with disABILITIES and their families that STARCL is privileged to serve. The transportation services allow special citizens in St. Tammany the opportunity to participate in Adult Work/Training programs in East and West St. Tammany and in several cases, individuals are transported directly to their respective work sites, to doctors appointments, and even special or social events, etc.

**STARCL** serves individuals with varying levels of developmental disABILITIES and many of those individuals utilize wheelchairs for mobility. In addition to that, many of the individuals STARCL serves live with elderly caregivers that no longer drive or they simply cannot provide the needed transportation that is critical to their success on a daily basis in a work program.

**GOSTAT** has been a God sent blessing to our individuals with special needs and their caregivers alike. St. Tammany's transportation system gives our special citizens the opportunity to experience a sense of independence and self-worth they may not otherwise experience... a goal we strive for as a part of our mission to help each individual we serve to become as independent as possible and be an integral part of our community.

**GOSTAT** makes a meaningful difference in the lives of each person that accesses this system, as well as family members who...many for the first time...realize that their sons and daughters are taking a giant step toward increased independence.

**CDBG FUNDING** makes it possible for individuals served through STARCL to be an active part of our community and thereby have their lives enriched and enhanced.

On behalf of all the individuals STARCL serves, their families, STARCL Board Members and staff members...we *thank you* for being a "Safe Driving Force" for all of us. God Bless You.

Joyfully Serving,

Dianne Baham,  
Executive Director

A United Way Partner Agency



1541 St. Ann Place – Slidell, Louisiana 70460  
Phone: (985)641-0197 - Fax: (985)643-4496  
Email: [admin@starcla.org](mailto:admin@starcla.org) - [www.starcla.org](http://www.starcla.org)



Services... Training... Advocacy... Resources... Community Connections

July 17, 2014

Alexandra Wesley-Smith  
DHHS Program Manager – CDBG & Housing  
St. Tammany Parish Government  
P.O. Box 628  
Covington, LA 70434

Dear Alexandra,

**CDBG FUNDS** are incredibly important to the individuals with disABILITIES and their families that STARC is privileged to serve. The transportation services allow special citizens in St. Tammany the opportunity to participate in Adult Work/Training programs in East and West St. Tammany and in several cases, individuals are transported directly to their respective work sites, to doctors appointments, and even special or social events, etc.

STARC serves individuals with varying levels of developmental disABILITIES and many of those individuals utilize wheelchairs for mobility. In addition to that, many of the individuals STARC serves live with elderly caregivers that no longer drive or they simply cannot provide the needed transportation that is critical to their success on a daily basis in a work program.

GOSTAT has been a God sent blessing to our individuals with special needs and their caregivers alike. St. Tammany's transportation system gives our special citizens the opportunity to experience a sense of independence and self-worth they may not otherwise experience...a goal we strive for as a part of our mission to help each individual we serve to become as independent as possible and be an integral part of our community.

GOSTAT makes a meaningful difference in the lives of each person that accesses this system, as well as family members who...many for the first time...realize that their sons and daughters are taking a giant step toward increased independence.

CDBG FUNDING makes it possible for individuals served through STARC to be an active part of our community and thereby have their lives enriched and enhanced.

On behalf of all the individuals STARC serves, their families, STARC Board Members and staff members...we *thank you* for being a "Safe Driving Force" for all of us. God Bless You.

Joyfully Serving,

Dianne Baham,  
Executive Director



1541 St. Ann Place – Slidell, Louisiana 70460  
Phone: (985)641-0197 - Fax: (985)643-4496  
Email: admin@starcla.org - www.starcla.org

**AFFIDAVIT OF PUBLICATION**

STATE OF LOUISIANA  
PARISH OF ST. TAMMANY

Before me, Notary, personally came and appeared Maureen T. McCrossen who,  
being duly sworn, did depose and say that she is administrative assistant of

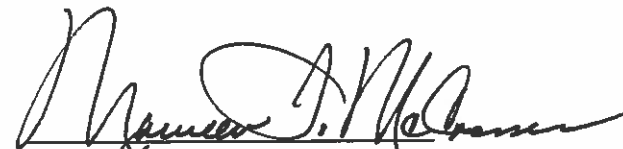
**THE ST. TAMMANY FARMER**

a newspaper of general circulation published within the Parish of St. Tammany, and that the legal notice

St. Tammany Parish Government,  
Notice of Availability and Public Hearings,  
Re: Community Development Block Grant (CDBG) Annual Action Plan PY 2014-2015,  
Tuesday, July 1, 2014, 5:00 p.m. and Wednesday, July 2, 2014, 4:00 p.m.

as per copy attached hereto, was published in the issue (s) of

June 19, 2014

  
Maureen T. McCrossen

Subscribed and sworn to before me this 19 day of June 2014  
(A Correct Copy of Publication Here)

**PUBLIC NOTICE**  
ST. TAMMANY  
PARISH  
GOVERNMENT  
NOTICE OF  
AVAILABILITY AND  
PUBLIC HEARINGS

Community  
Development Block  
Grant (CDBG) Annual  
Action Plan  
PY 2014-2015

St. Tammany Parish will hold two (2) Public Hearings regarding the 2014-2015 Annual Action Plan. The meetings will be held on Tuesday, July 1, 2014 at 5:00 pm in the Greater Covington Center, Bogue Falaya Room located at 366 Jefferson Street, Covington, LA. and on Wednesday July 2, 2014 at 4:00 pm in the Towers Bldg, 1st floor conference room located at 520 Old Spanish Trail, Slidell, LA.

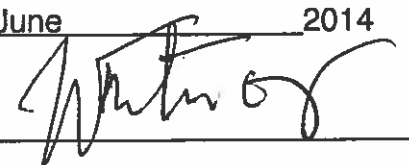
The purpose of the meeting is to notify the public of intended activities to be undertaken using HUD's Community Development Block Grant. The following items are included in the Action Plan and will be discussed at the hearing:

A. The amount of funds available for proposed community development and housing activities for PY 2014: \$930,170

B. The range of activities available that may be undertaken, including the estimated amount of funds proposed to be used for activities that will benefit persons of low and moderate incomes: All program funds will be spent on projects/programs that benefit low and moderate income

persons.  
All residents of the Parish of St. Tammany are encouraged to attend this meeting. Accommodations will be made for persons with disabilities and non-speaking individuals provided that three day notice is given to the Parish.

St. Tammany Parish  
Department of Health  
and Human Services  
P.O. Box 628  
Covington, LA 70434  
Pat Brister,  
Parish President  
6/19/14



William V. Courtney  
Notary Public  
LA Notary Public #46714  
LA Bar #4445

**RECEIVED**  
JUN 24 2014  
BY: Bama Dabla



# AFFIDAVIT OF PUBLICATION

STATE OF LOUISIANA  
PARISH OF ST. TAMMANY

Before me, Notary, personally came and appeared Maureen T. McCrossen who,  
being duly sworn, did depose and say that she is administrative assistant of


## THE ST. TAMMANY FARMER

a newspaper of general circulation published within the Parish of St. Tammany, and that the legal notice

St. Tammany Parish Government, Request for Public Comments,  
2014-2015 CDBG Program Annual Action Plan

as per copy attached hereto, was published in the issue (s) of

July 3, 2014

  
Maureen T. McCrossen

Subscribed and sworn to before me this 3 day of July 2014  
(A Correct Copy of Publication Here)

**PUBLIC NOTICE**  
-----  
**ST. TAMMANY  
PARISH  
GOVERNMENT  
REQUEST FOR  
PUBLIC COMMENTS**  
  
2014-2015 Community  
Development Block  
Grant Program  
Annual Action Plan

The St. Tammany Parish Department of Health and Human Services has completed its 2014 Program Year 8 Annual Action Plan for the Community Development Block Grant Program (CDBG). The purpose of the Annual Action Plan is to notify the public of intended activities to be undertaken using HUD's Community Development Block Grant. The Parish is currently accepting Public Comments for the 2014 Annual Action Plan. The following items are included in the Action Plan:

A. The amount of funds available for proposed community development and housing activities for PY 2014: \$930,170.00.

B. The range of activities available that may be undertaken, including the estimated amount of funds proposed to be used for activities that will benefit persons of low and moderate incomes. All program funds will be spent on projects/programs that benefit low and moderate income persons.

The Report provides detailed information on actual accomplishments and is available for public examination and comment for 30 days as required by HUD reporting requirements. Residents of St. Tammany Parish are invited to comment

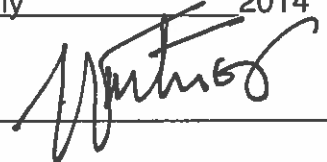
on the Parish's proposed Annual Action Plan from July 3, 2014 until August 4, 2014 at 4:30 PM.


Copies of the report may be reviewed online on the St. Tammany Parish Department of Health and Human Services Web page located at <http://www.stpgov.org/departments/hhs> and scroll down to "Additional Information" 2014-2015 CDBG Annual Plan. Copies will be provided upon request by calling 985-898-3074.

Citizens may submit comments to:

St. Tammany Parish  
Department of Health  
and Human Services  
P. O. Box 620  
Covington, LA 70433  
Phone: 985-898-3074;  
Fax: 898-3081

Vera Clay  
Director  
Department of Health  
and Human Services  
St. Tammany Parish  
7/3/14

  
William V. Courtney  
Notary Public  
LA Notary Public #46714  
LA Bar #4445

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BY: 



# **APPENDIX C**

## Highlights of 2014 Homeless Census Point-in-Time Count for Louisiana – Region 9 Northlake Homeless Coalition

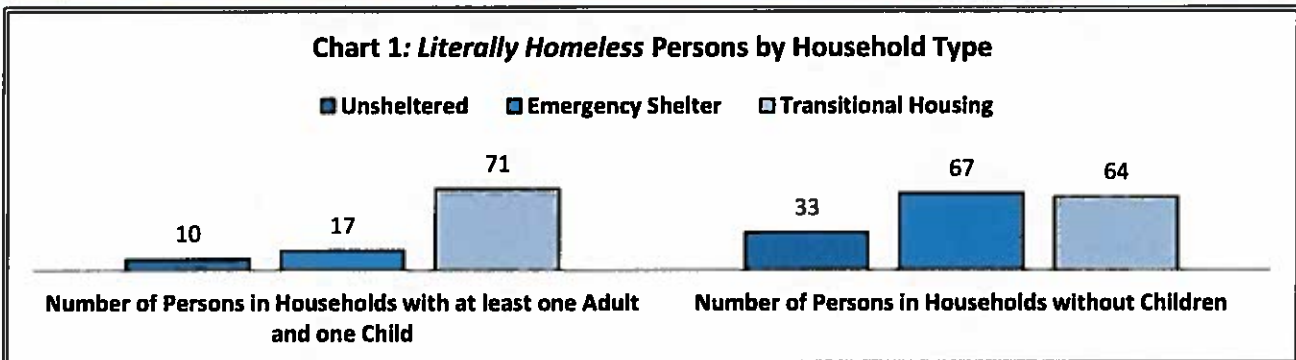
An annual count of the number of persons experiencing homelessness was conducted during the week of January 27<sup>th</sup>, 2014, wherein twenty-two partnering organizations of the Northlake Homeless Coalition surveyed persons within our community to identify those who are without permanent, stable housing on the night of Monday, January 27<sup>th</sup>. In conjunction with the 2014 statewide Homeless Census in Louisiana, Region Nine (9) counted two hundred sixty-two (262) men, women, and children who were *literally homeless* in the parishes of Livingston, St. Helena, St. Tammany, Tangipahoa, and Washington. The U.S. Department of Housing and Urban Development (HUD) defines a person as literally homeless only when he/she resides in:

- A place not meant for human habitation, such as cars, parks, sidewalks, abandoned buildings, etc.
- An emergency shelter,
- Or a transitional housing program for persons who were unsheltered or residing in an emergency shelter prior to entering the program.

**Table 1: 2014 Region 9 Homeless Census: Summary of *Literally Homeless* Adults and Children**

Household Type	Unsheltered <sup>1</sup>	In Emergency Shelter <sup>2</sup>	In Transitional Housing <sup>3</sup>	Total Count
Number of Households with at least One Adult and One Child	3	6	21	30 [16% of households]
Total Persons in Households	10	17	71	98 [37% of persons]
Number of Households without Children	31	67	64	162 [84% of households]
Total Persons in Households	33	67	64	164 [63% of persons]
Total Number of Households	34 [18%]	73 [38%]	85 [44%]	192 [100% of households]
Total Persons in Households	43 [16%]	84 [32%]	135 [52%]	262 [100% of persons]

**Chart 1: *Literally Homeless* Persons by Household Type**



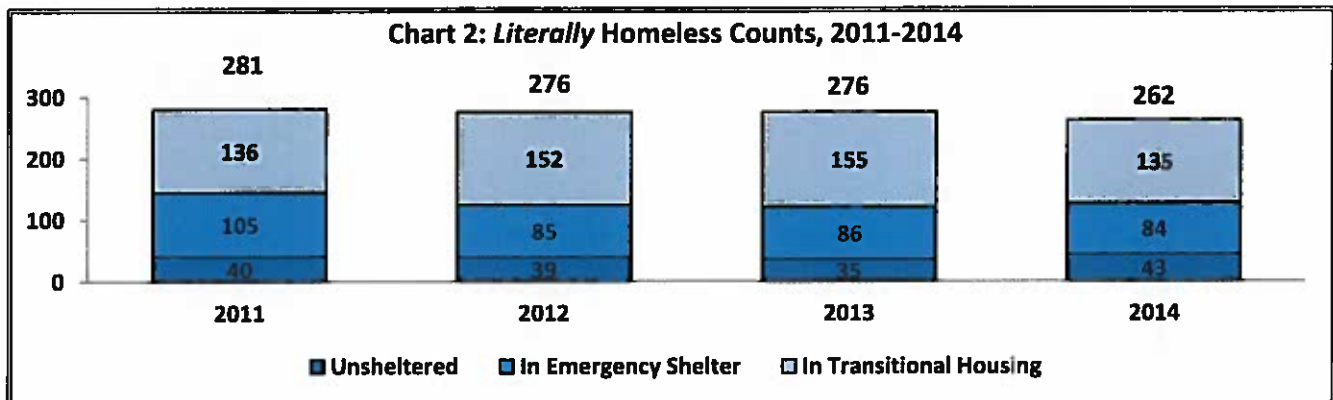
<sup>1</sup> Describes any location where a person may be residing that is not intended for human habitation; includes automobiles, wooded areas, sidewalks, abandoned buildings, barns, under bridges, etc.

<sup>2</sup> Emergency shelters provide temporary places to stay for newcomers, travelers, people who are in crisis, or homeless individuals in the community

<sup>3</sup> Transitional Housing for formerly homeless persons provide extended shelter stays and supportive services for homeless individuals and/or families with the goal of helping them live independently and transition into permanent housing; stays are generally longer than two weeks but typically 60 days or more and, in many cases, up to two years or more; may be configured for specialized groups within the homeless population such as people with substance abuse problems, homeless mentally ill, homeless domestic violence victims, veterans or homeless people with AIDS/HIV.

**Why the Homeless Census Matters:** Data derived from the Homeless Census provides the community partners of the Northlake Homeless Coalition with a critical “snapshot” of homelessness and the services that are in place to respond. This information is imperative to better understand how homelessness is changing, to inform the public at large, and to measure our progress towards preventing and ending homelessness. Single points in time also allow for communities to concentrate efforts for consistent data collection and integration from all service providers within the catchment area.

**I. Populations Data:** The total number of persons who were identified as literally homeless on the night of the 2014 Homeless Census was a slight decrease of five percent (5%) from the 2013 count and a seven percent (7%) percent reduction from the 2011 count. Twenty fewer persons were residing in transitional housing on the night of the 2014 Census than in the previous year, but it was relatively consistent with the number of persons in 2011. The number of persons in emergency shelter beds had a very slight decrease (2%) from the previous year, but it has remained relatively static over the past three counts. The greatest increase was seen in the number of persons who were residing in unsheltered conditions, with sixteen percent (16%) of the count in 2014 and thirteen percent (13%) in 2013. This was also the first reported uptick in the number of person residing in places not intended for human habitation since 2011.

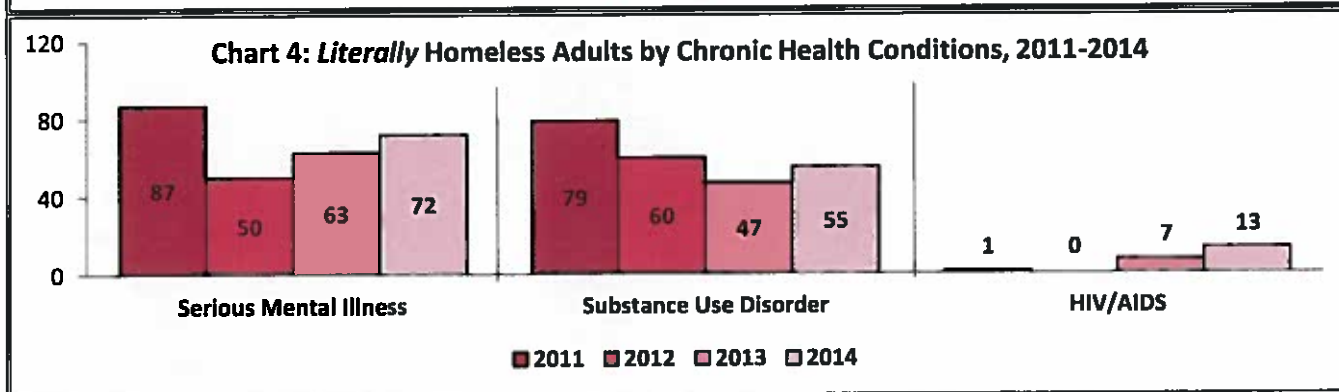
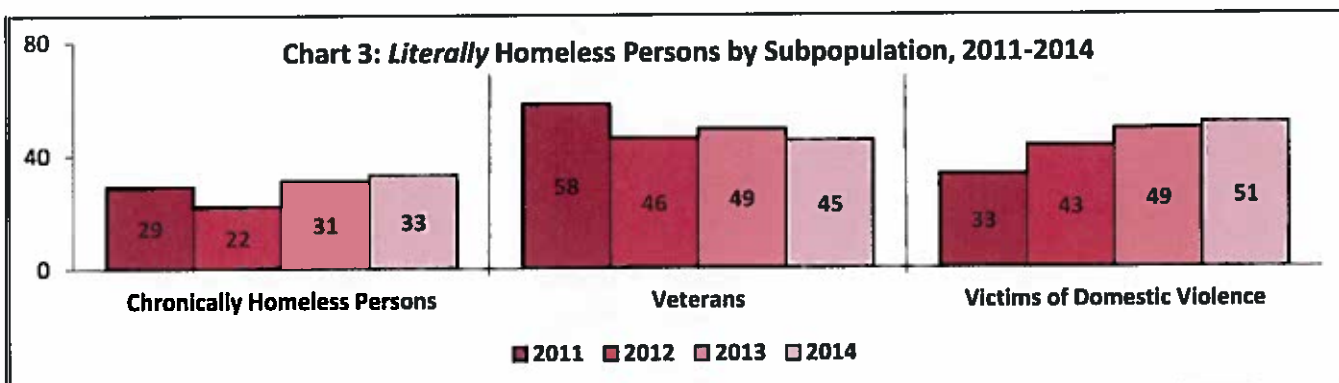


**II. Subpopulations Data:** In addition to identifying the total number of persons who were experiencing literal homelessness on the night of January 27<sup>th</sup>, survey participants were asked questions that allowed for identifying the number of persons that can be defined as members of special populations, or sub-populations, as stated by HUD. Areas of interest include certain long-term disabling health conditions, chronic homelessness, Veterans of the United States Military, and persons fleeing domestic violence.

**Table 2: Counts of Literally Homeless Adults by Subpopulations - 2014**

Subpopulation	Unsheltered	Sheltered	Subpopulation Count	Total Population	Percentage of Total Population
Chronically Homeless Individuals <sup>4</sup>	10	20	30	164 Individual Adults	18%
Chronically Homeless (CH) Families	1	0	1	30 Families	3%
Persons in CH Families	3	0	3	98 Adults and Children in Families	3%
Veterans	2	43	45	199 Adults	23%
Victims of Domestic Violence	3	48	51	262 Adults and Children	20%
<b>Persons with Long-term Disabilities/Chronic Health Conditions</b>					
Adults with a Serious Mental Illness	16	56	72	199 Adults	36%
Adults with a Substance Use Disorder	4	51	55	199 Adults	28%
Adults with HIV/AIDS	1	12	13	199 Adults	7%

<sup>4</sup> An individual or adult family member who has a long-term disabling condition, and has been homeless in an emergency shelter or place not meant for human habitation for more than one year or at least four times in the past three years.



**III. Participating Organizations:** Twenty-two human service agencies participated in the 2014 Census by directly surveying persons seeking/accessing their assistance, or welcoming volunteers to conduct interviews with their consumers, during the week of the Count. These service providers included emergency shelters, transitional housing programs, feeding programs, motel voucher programs, and Permanent Supportive Housing programs.

**Table 3: 2014 Homeless Census Participating Organizations**

Organization Name and Location	Parish of Survey Respondent				
	Livingston	St. Helena	St. Tammany	Tangipahoa	Washington
American Red Cross, Madisonville			X		
Caring Center of Slidell, Slidell			X		
Catholic Charities Northshore, Covington			X		
Community Christian Concern, Slidell			X		
Good Samaritan Ministry, Slidell			X		
Hammond Housing Authority, Hammond				X	
House of Serenity, Ponchatoula				X	
Lutheran Social Services Disaster Recovery, Covington			X	X	
Miramion Center (CCC), Slidell			X		
NAMI St. Tammany			X		
Quad VETS, Hammond				X	
Safe Harbor, Mandeville			X		
Samaritan Center, Mandeville			X		
SAFE, Hammond	X			X	X
Soul's Harbor, Hammond				X	
Southeastern Louisiana University			X	X	
St. Genevieve Society of St. Vincent De Paul, Slidell			X		
St. Tammany Parish CAA, Slidell			X		
Trumpet of Truth, Slidell			X		
U.S. Department of Veterans Affairs			X	X	
Volunteers of America GNO, Mandeville	X		X	X	X
Women Outreaching Women, Denham Springs	X				

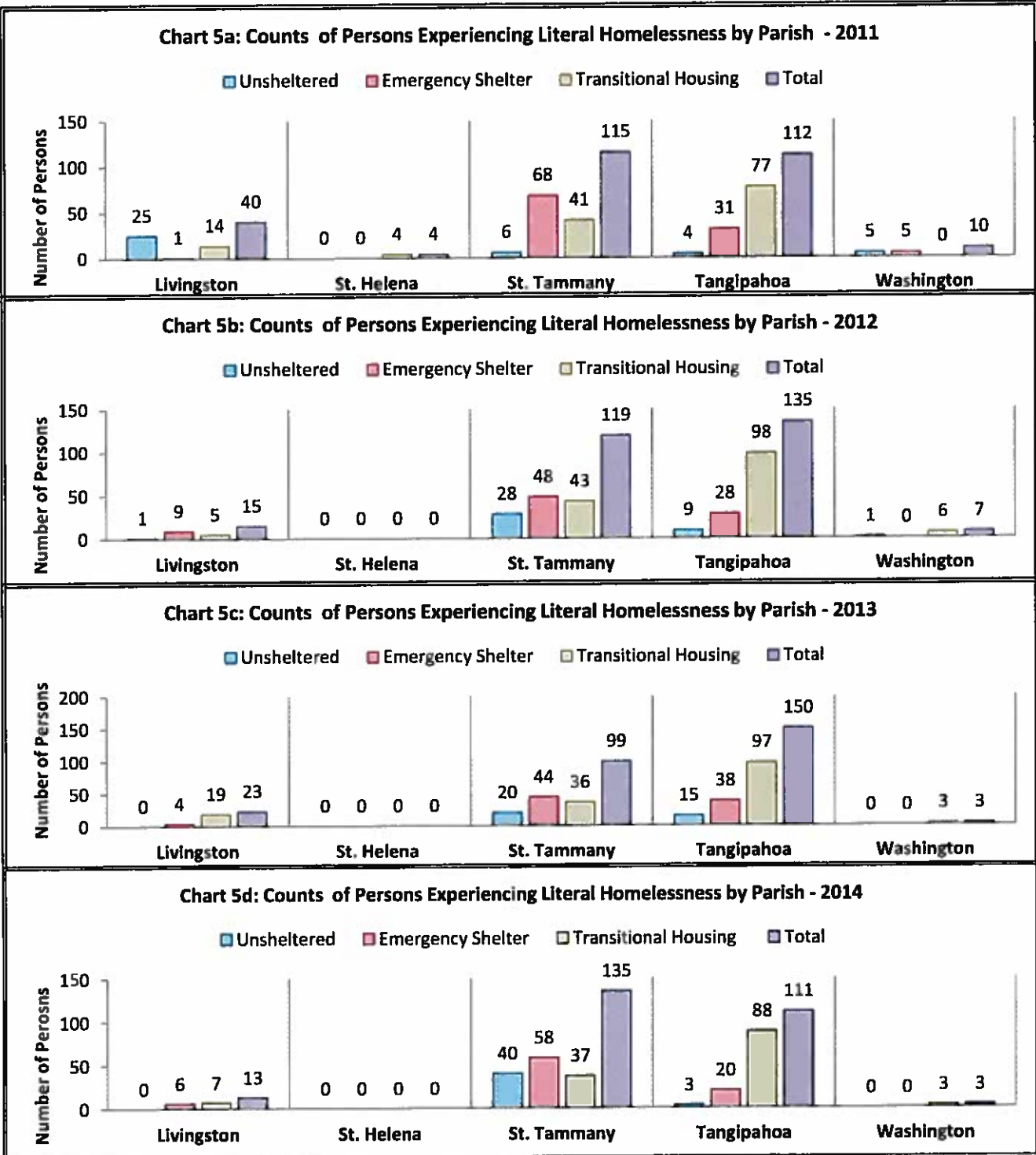


**IV. Emergency Shelter and Transitional Housing Utilization on Night of Homeless Census:** A component of the Homeless Census is the enumeration of Emergency Shelter and Transitional Housing stock by provider and the number of beds being utilized on the night of January 27<sup>th</sup>, 2014. The following table details the number of beds and units of Emergency Shelter and Transitional Housing that comprise the housing inventory for the region, as of the Census date, and the respective rates of occupancy.

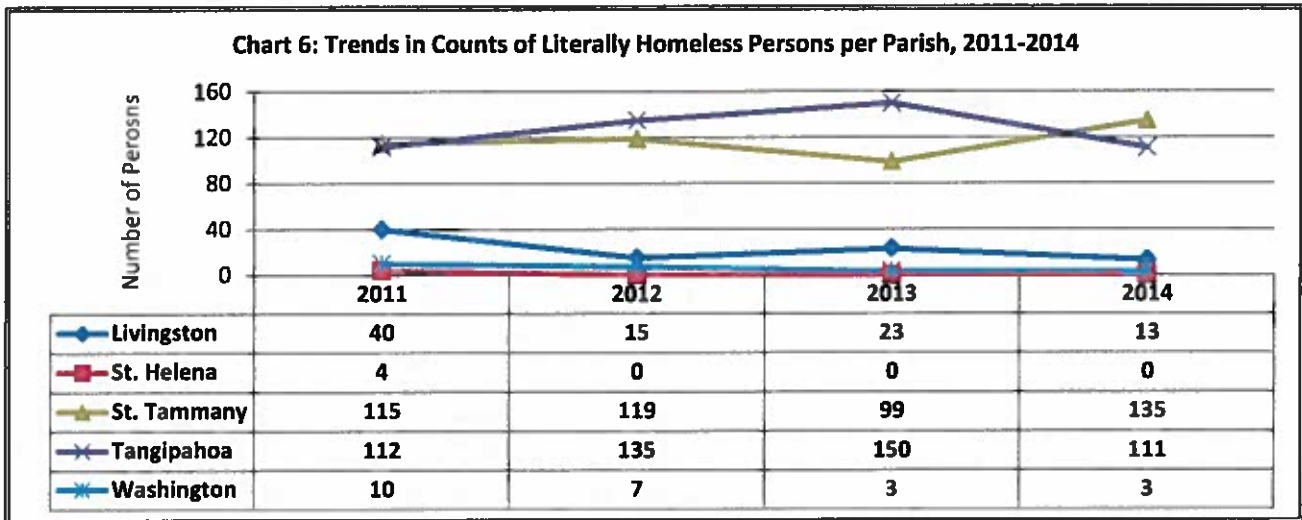
**Table 4: 2014 Housing Inventory of Emergency Shelter and Transitional Housing Beds**

Housing/Program Type	Parish	Populations Served	Households with Children		Households without Children # of Beds	Total # of Beds	# of Beds Occupied	Utilization Rate
			# of Units	# of Beds				
<b>Emergency Shelter Beds and Units: Total</b>			<b>11</b>	<b>39</b>	<b>84</b>	<b>123</b>	<b>84</b>	<b>68%</b>
American Red Cross Northshore	St. Tammany	W, M, FAM	0	0	10	10	7	70%
Caring Center of Slidell	St. Tammany	W, W+C	1	2	11	13	13	100%
Catholic Charities Northshore	St. Tammany	W, M, FAM	1	3	0	3	3	100%
Community Christian Concern	St. Tammany	W, M, FAM	1	1	1	2	2	100%
Good Samaritan Ministry – Slidell	St. Tammany	W, M, FAM	0	0	3	3	3	100%
House of Serenity	Tangipahoa	W, M, FAM	1	3	28	31	20	65%
SAFE (formerly SSAP)— Emergency Shelter for DV	Tangipahoa	W+C / DV	2	7	0	7	0	0%
Safe Harbor – Emergency Shelter for DV	St. Tammany	W, W+C / DV	3	18	2	20	6	30%
Timothy Trumpet of Truth	St. Tammany	M / SA	0	0	25	25	24	96%
Women Outreaching Women— Emergency Shelter for DV	Livingston	W, W+C / DV	2	5	4	9	6	67%
<b>Transitional Housing Beds &amp; Units: Total</b>			<b>34</b>	<b>118</b>	<b>85</b>	<b>203</b>	<b>135</b>	<b>67%</b>
Hammond Housing Authority— Successful Transitions Program	Tangipahoa	W+C, M+C, FAM	11	44	0	44	36	82%
Miramonte Center – Community Christian Concern	St. Tammany	M	0	0	12	12	10	83%
NAMI – Wren Way Group Home	St. Tammany	W, M / SMI	0	0	12	12	11	92%
Quad Area CAA--Dorm- Quad VETS	Tangipahoa	M / VET	0	0	38	38	24	63%
Quad Area CAA--House - Quad VETS	Tangipahoa	M / VET	0	0	12	12	9	75%
SAFE --Transitional Housing for DV	Livingston	W+C / DV	6	21	2	23	6	26%
SAFE – Transitional Housing for DV	Tangipahoa	W+C / DV	7	23	2	25	11	44%
SAFE – Transitional Housing for DV	Washington	W+C / DV	2	7	0	7	0	0%
St. Tammany Parish Community Action-- Transitional Housing for Families	St. Tammany	W+C, M+C, FAM	6	18	0	18	16	89%
Volunteers of America, GNO— Transitional Housing for HIV/AIDS	Livingston	M, W, FAM / HIV	0	0	1	1	1	100%
Volunteers of America, GNO— Transitional Housing for HIV/AIDS	Tangipahoa	M, W, FAM / HIV	1	3	5	8	8	100%
Volunteers of America, GNO— Transitional Housing for HIV/AIDS	Washington	M, W, FAM / HIV	1	2	1	3	3	100%
<b>Grand Total of All Beds &amp; Units</b>			<b>45</b>	<b>157</b>	<b>169</b>	<b>326</b>	<b>219</b>	<b>67%</b>
<b>Populations Served Key = W: Adult Women; M: Adult Men; C: Children; FAM: Families;</b>								
<b>Subpopulations Served Key = DV: Domestic Violence Victims; VET: US Military Veterans; SMI = Severe Mental Illness; SA = Substance Abuse;</b>								
<b>HIV: HIV/AIDS Diagnoses</b>								

V. Parish Data Comparison: Charts 5a-5d provide a comparison of total population counts residing in the three housing types and total for 2011-2014. The greatest growth between the 2013 and 2014 Census years was seen in St. Tammany Parish, with thirty-six (36) more persons identified as experiencing *literal homelessness*. Thirty-nine (39) fewer persons were identified in Tangipahoa Parish, and ten (10) fewer in Livingston Parish.



**Trends in Parish Counts:** Chart 6 demonstrates temporal changes in the counts of persons identified as experiencing literal homelessness on the night of the Homeless Census over the course of four years, 2011-2014.



**Counts by Parish:** The following series of charts exhibits the number of persons identified as literally homeless, with the counts organized by the parishes where respondents resided during the night of the 2014 Homeless Census. The five parishes that comprise the NHC’s Continuum of Care are Livingston, St. Helena, St. Tammany, Tangipahoa, and Washington. Please note that no persons were identified as literally homeless in St. Helena Parish during the Count.

**Table 5a: Livingston Parish: Summary of Literally Homeless Adults and Children in 2014**

Household Type	In Emergency Shelter			Total Count
	Unsheltered	In Emergency Shelter	In Transitional Housing	
Number of Households with at least One Adult and One Child	0	2	2	4
Total Persons in Households	0	5	6	11
Number of Households without Children	0	1	1	2
Total Persons in Households	0	1	1	2
Total Number of Households	0	3	3	6
Total Persons in Households	0	6	7	13

**Table 5b: St. Helena Parish: Summary of Literally Homeless Adults and Children in 2014**

Household Type	In Emergency Shelter			Total Count
	Unsheltered	In Emergency Shelter	In Transitional Housing	
Number of Households with at least One Adult and One Child	0	0	0	0
Total Persons in Households	0	0	0	0
Number of Households without Children	0	0	0	0
Total Persons in Households	0	0	0	0
Total Number of Households	0	0	0	0
Total Persons in Households	0	0	0	0

**Table 5c: St. Tammany Parish: Summary of Literally Homeless Adults and Children in 2014**

Household Type	In Emergency Shelter			Total Count
	Unsheltered	In Emergency Shelter	In Transitional Housing	
Number of Households with at least One Adult and One Child	3	3	4	10
Total Persons in Households	10	9	16	35
Number of Households without Children	28	49	21	98
Total Persons in Households	30	49	21	100
Total Number of Households	31	52	25	108
Total Persons in Households	40	58	37	135



**Table 5d: Tangipahoa Parish: Summary of Literally Homeless Adults and Children in 2014**

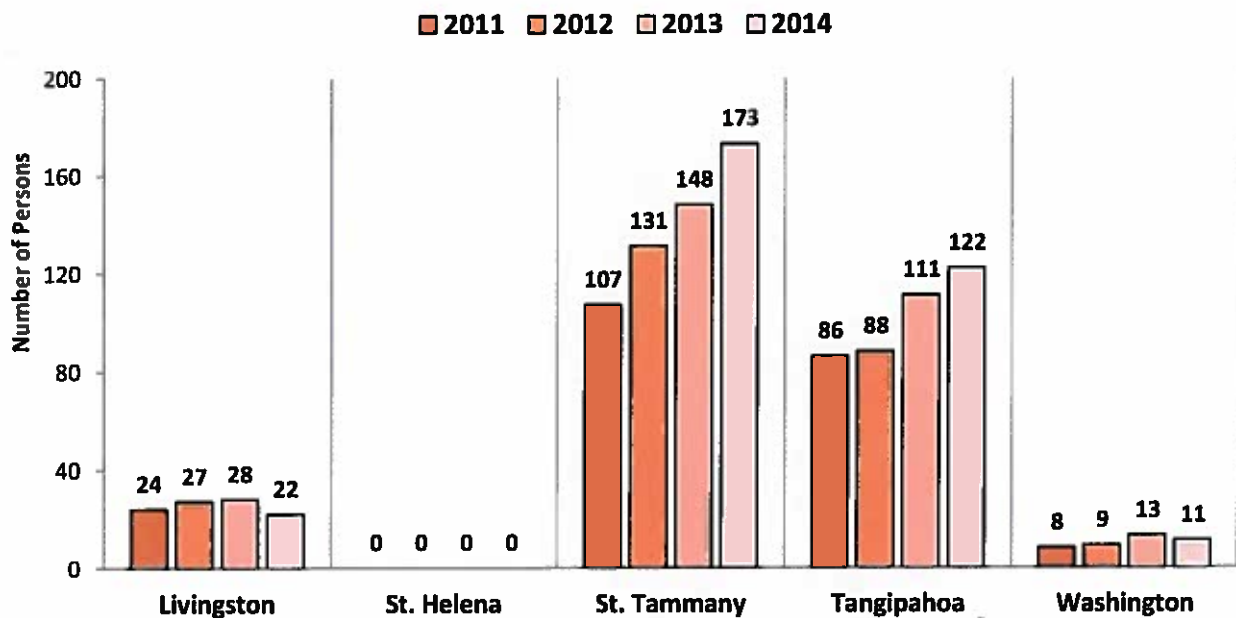
Household Type	Unsheltered	In Emergency Shelter	In Transitional Housing	Total Count
Number of Households with at least One Adult and One Child	0	1	14	15
Total Persons in Households	0	3	47	50
Number of Households without Children	3	17	41	61
Total Persons in Households	3	17	41	61
Total Number of Households	3	18	55	76
Total Persons in Households	3	20	88	111

**Table 5e: Washington Parish: Summary of Literally Homeless Adults and Children in 2014**

Household Type	Unsheltered	In Emergency Shelter	In Transitional Housing	Total Count
Number of Households with at least One Adult and One Child	0	0	1	1
Total Persons in Households	0	0	2	2
Number of Households without Children	0	0	1	1
Total Persons in Households	0	0	1	1
Total Number of Households	0	0	2	2
Total Persons in Households	0	0	3	3

**VI. Permanent Supportive Housing (PSH) Data Comparison:** In addition to identifying persons who are experiencing literal homelessness, during the same data collection period, 328 persons were identified as living in permanent supportive housing for formerly homeless persons who have disabling conditions. This is an increase of 28, or nine percent (9%), above the number of persons residing in Permanent Supportive Housing during the 2013 Census, and increase of 103 beds (46%) since 2011. Permanent Supportive Housing programs provide affordable, community-based housing for individuals and families who have been diagnosed with a physical or developmental disability, a severe mental illness, substance abuse problems or HIV/AIDS. Many persons who are in Permanent Supportive Housing programs have experienced long-term or chronic homelessness. PSH housing models include apartments, group homes or single-room occupancy housing. In addition to housing, these programs also provide the necessary supportive services, including case management, that help keep persons stabilized. The units of PSH in Region 9 are funded through HUD, as well as the U. S. Department of Veterans Affairs.

**Chart 7: Persons Residing in Permanent Supportive Housing, 2011-2014**





**Counts of persons residing in Permanent Supportive Housing by Parish:** The following chart details the number of persons that were residing in Permanent Supportive Housing during the 2014 Homeless Census. Fifty-three percent (53%) of residents were in St. Tammany Parish, thirty-seven percent (37%) were in Tangipahoa, seven percent (7%) in Livingston, and three percent (3%) in Washington. There were no formerly homeless persons residing in PSH units in St. Helena Parish during the 2014 Count.

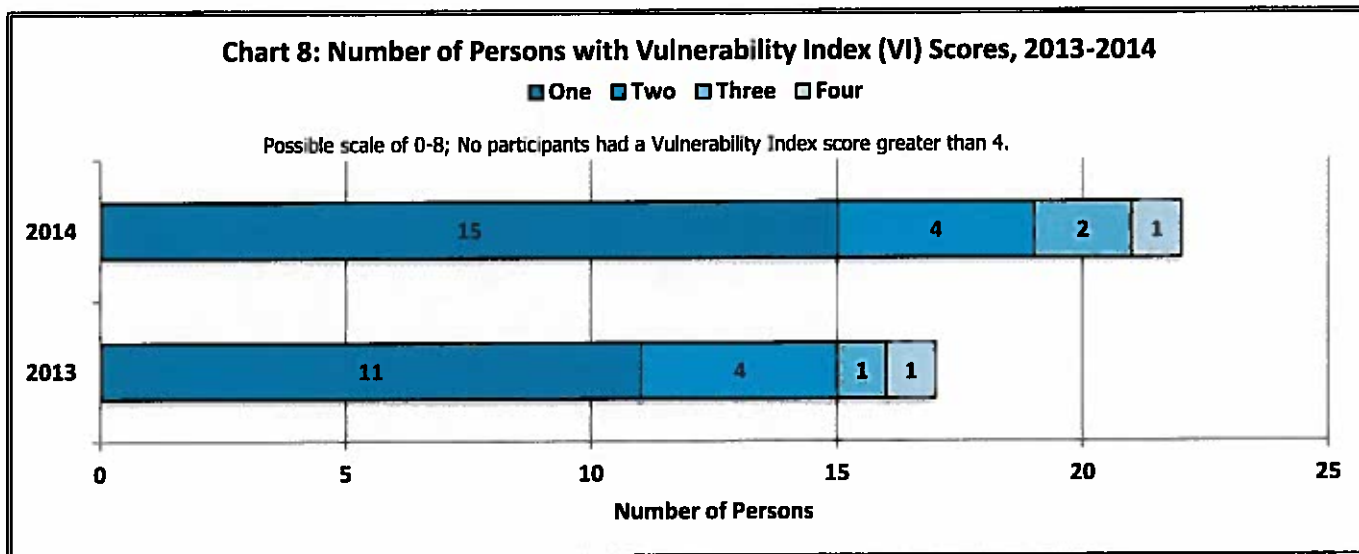
Household Type	Livingston	St. Helena	St. Tammany	Tangipahoa	Washington	Total
Number of Households with at least One Adult and One Child	4	0	20	16	2	42 [22% of households]
Total Persons in Households	15	0	70	64	8	157 [48% of persons]
Number of Households without Children	6	0	91	45	3	145 [78% of households]
Total Persons in Households	7	0	103	58	3	171 [52% of persons]
Total Number of Households	10 [5% of households]	0 [0% of households]	111 [59% of households]	61 [33% of households]	5 [3% of households]	187 [100% of households]
Total Persons in Households	22 [7% of persons]	0 [0% of persons]	173 [53% of persons]	122 [37% of persons]	11 [3% of persons]	328 [100% of persons]

**Permanent Supportive Housing Utilization on Night of Homeless Census:** A component of the Homeless Census is the enumeration of Permanent Supportive Housing stock by provider and the number of beds being utilized on the night of January 27<sup>th</sup>, 2014. The following table details the number of beds and units of PSH that comprise the housing inventory for the region, as of the Census date, and the respective rates of occupancy.

Housing/Program Type	Parish	Populations Served	Households with Children		Households without Children # of Beds	Households with Only Children # of Beds	Total Beds	# Beds Occupied	Utilization Rate
			# of Units	# of Beds					
<b>Permanent Supportive Housing Beds &amp; Units: Total</b>			<b>42</b>	<b>158</b>	<b>177</b>	<b>0</b>	<b>335</b>	<b>328</b>	<b>98%</b>
NAMI -- Hummingbird Apartments	St. Tammany	W, M / SMI, CH	0	0	10	0	10	8	80%
NAMI -- Hummingbird Group Homes	St. Tammany	M / SMI, CH	0	0	8	0	8	8	100%
U.S. Department of Veterans Affairs -- HUD-VASH	St. Tammany	W, M, FAM / VET, CH	7	29	10	0	39	39	100%
U.S. Department of Veterans Affairs -- HUD-VASH	Tangipahoa	W, M, FAM / VET, CH	3	12	9	0	21	21	100%
Volunteers of America GNO	Livingston	W, M, FAM / DIS, CH	4	16	7	0	23	22	96%
Volunteers of America GNO	St. Tammany	W, M, FAM / DIS, CH	13	42	78	0	120	118	98%
Volunteers of America GNO	Tangipahoa	W, M, FAM / DIS, CH	13	51	52	0	103	101	98%
Volunteers of America GNO	Washington	W, M, FAM / DIS, CH	2	8	3	0	11	11	100%

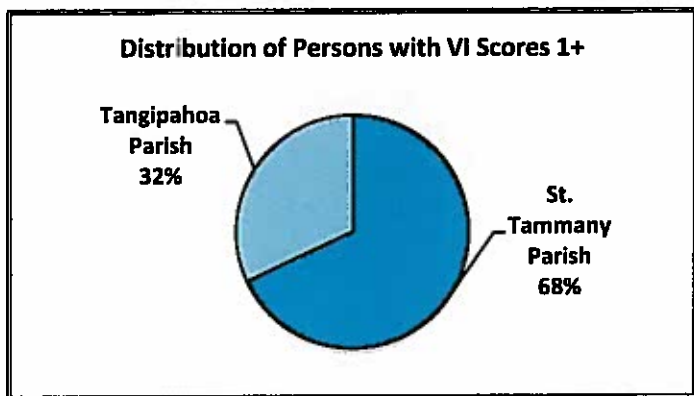
**Populations Served Key =** W: Adult Women; M: Adult Men; C: Children; FAM: Families;  
**Subpopulations Served Key =** DV: Domestic Violence Victims; VET: US Military Veterans; SMI = Serious Mental Illness; DIS = Non-specific disabling condition; CH = Chronically Homeless

**VII. VULNERABILITY INDEX:** The 2014 Homeless Census also incorporated questions that allowed for respondents to be assessed for medical fragility, using the Vulnerability Index. The Vulnerability, or VI, is a nationally recognized tool<sup>5</sup> for identifying who is most at risk of dying by remaining unsheltered, or in Emergency Shelters in an intermittent basis. For individuals who have been homeless for at least six months, one or more of the following markers place them at heightened risk of mortality: (1) More than three hospitalizations or emergency room visits in a year; (2) More than three emergency room visits in the previous three months; (3) Aged 60 or older; (4) Cirrhosis of the liver; (5) End-stage renal disease; (6) History of frostbite, immersion foot, hypothermia OR Heat stroke; (7) HIV/AIDS; (8) Tri-morbidity: co-occurring psychiatric, substance abuse, and chronic medical condition, lived on the streets for more than six months, as well as series of health conditions. Using these eight risk factors, a score on a scale of zero to eight is assigned to the respondent. Rank is ascending, with zero indicating the least vulnerable to mortality and eight having the greatest risk. Communities can use this data to prioritize who may benefit the most, health wise, by being placed in permanent housing. Within Louisiana, several of the Continua are using Vulnerability Index findings to help focus decision-making around limited permanent housing program funds.



Overall in the 2014 Homeless Census, twenty-two (22) persons were identified as having a VI score of one or greater, which is five more persons than were identified during the 2013 count. The majority of these persons had a score of one.

**Count of Persons with Vulnerability Index Score by Parish:** In 2014, Nineteen (19) persons in Emergency Shelters and three



(3) persons residing on the street comprise the 2014 Vulnerability Index report. Twenty-two (22) persons total, with a 68% count of those in St. Tammany Parish and 32% in Tangipahoa. Eighty-six percent (86%) of those most vulnerable were residing in emergency shelters and fourteen percent (14%) were unsheltered. It should be noted that thirty-nine percent (39%) of the total count of literally homeless persons, or 101 persons, were assessed for vulnerabilities.

<sup>5</sup> The Vulnerability Index is practical application of research into the causes of death of homeless individuals living on the street conducted by Boston's Healthcare for the Homeless organization, led by Dr. Jim O'Connell. The Boston research identified the specific health conditions that cause homeless individuals to be most at risk for dying on the street.

<sup>6</sup> 100,000 Homes. (2010). Retrieved September 4, 2012, from <http://100khomes.org/>